

**MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY
August 3, 2021
5:30 P.M.**

IN ATTENDANCE: **BOARD MEMBERS:** Board Chairman – Jacob Greenberg, Vice-Chair – Martha Burke, Board Members – Angenie McCleary, Dick Fosbury, Samuel Linnet, Richard Pogue
FRIEDMAN MEMORIAL AIRPORT STAFF: Airport Director – Chris Pomeroy, Deputy Director Finance & Administration – Brent Davis, Deputy Director Operations & Maintenance – Tim Burke, Security Manager – Steve Guthrie, Airport Administrative Coordinators – Jenna Elliott and Jennifer Lyman
CONSULTANTS: Studio 360 – Sarah Shepard

CALL TO ORDER: (0:00) The meeting was called to order at 5:31 p.m. by Chairman Greenberg

I. APPROVE AGENDA (0:18) The agenda was approved as presented.

MOTION: Made by Vice-Chair Burke to approve the agenda. Seconded by Board Member Fosbury.

PASSED UNANIMOUSLY

II. PUBLIC COMMENT (0:35) No Public Comment

III. PUBLIC HEARING – ACTION ITEM (1:11) A. FY '22 Budget – Motion to Approve – **Attachment #1-2 ACTION ITEM**

Deputy Director Finance & Administration Brent Davis briefly described the finalized proposed budget and stated the numbers have not changed since the July meeting presentation.

PUBLIC COMMENT (3:23) No Public Comment

(4:23) **MOTION: Made by Vice-Chair Burke to approve the proposed Friedman Memorial Airport Expenditure budget FY 2022 in the amount of \$25,302,712. Seconded by Board Member Fosbury.**

PASSED UNANIMOUSLY

IV. APPROVE FMAA MEETING MINUTES

(6:19) A. July 6, 2021 Regular Meeting – Motion to Approve – **Attachment #3 ACTION ITEM**

MOTION: Made by Board Member McCleary to approve the board meeting minutes of the July 6, 2021 regular meeting. Seconded by Vice-Chair Burke.

PASSED UNANIMOUSLY

V. REPORTS

(6:52) A. Chairman Report

No report given.

B. Blaine County Report

Board Member Fosbury reported the Blaine County Board of Commissioners discussed the CDC revised recommendations. He stated Commissioner McCleary will be meeting with the mayors to ensure the cities and county are in sync and watching for triggers for a mask mandate. Despite being surrounded by counties with low vaccination rates and higher infection rates, Board Member Fosbury feels Blaine County is fortunate there doesn't seem to be an immediate risk for high infection rates.

C. City of Hailey Report

Vice-Chair Burke confirmed her computer was hacked and the situation is being resolved. She thanked everyone who expressed concern. She reported the City of Hailey was recovering from intense weather that occurred on Sunday afternoon, which created some drainage problems. She believes the event to be a rare

occurrence and asks for the community's understanding and help with clean-up. However, if it should happen again, the city will need to address the situation.

- D. Fly Sun Valley Alliance Report
- (10:50) Carol Waller reported the winter schedule is being finalized with airplane partners and is expected to be set and published mid-August.

- E. Airport Manager Report (see PowerPoint Presentation)
- (12:09) Airport Manager Pomeroy reported that unofficial July 2021 Passenger Enplanements are approximately 2% higher than 2019 and 2021 year-to-date is expected to be little higher than 2019 year-to-date as well. July 2021 Operations are down about 6% from July 2019 Operations and up about 19% from July 2020. Year-to-date operations for 2021 is about 20% higher than 2019 and 33% higher than 2020.

Airport Manager Pomeroy gave an update on how the Fly-In event activity had 1,072 total takeoffs and landings, which was slightly less than 2018 and 2019. This decrease is believed to be largely due to families not attending the event.

Airport Manager Pomeroy stated he gave the congressional delegation a tour of the facility during the event, and they were impressed and awestruck in regard to the activity and number of aircraft currently at the airport.

The only negative impact to report was the smoke on Saturday, which resulted in the need to implement instrument operations. Commercial arrivals were slowed down significantly due to smoke; however, the event went well overall with very few commercial flight interruptions.

"On the Horizon", Airport Manager Pomeroy reported a more substantial report on the status of the Tower project is anticipated for the September meeting. The selection committee is scheduled to review the proposals that were submitted by vendors later in August. He stated there will be a detailed Terminal Area Plan update at next month's meeting as well.

Airport Manager Pomeroy reported the NWAAAE conference is scheduled for the full week of October 5th – 8th and therefore, will be requesting the October board meeting date be rescheduled.

Deputy Director Operations & Maintenance Tim Burke reported on the "Meet the Fleet" community event that is scheduled for Saturday, October 16th. This event, which is put on by the airport and involving local partners and municipalities, will enable relationship building and allow the community to get "up close and personal" with various vehicles and high-tech equipment. All members of the Board were in support of this event and encouraged proceeding with planning and advertising the event.

VI. AIRPORT STAFF BRIEF

- A. Noise Complaints in July
- B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See **Attachment #4 – #6**)
- C. Airport Commercial Flight Interruptions (unofficial)
- D. Review Correspondence

VII. ACTION ITEMS

- A. NEW BUSINESS
- (22:58) 1. Recommendation of Award – Runway, Taxiway and Apron Rehabilitation Project – **Attachment #7 – #8 ACTION ITEM.**

Airport Manager Pomeroy reported bids for the Runway, Taxiway and Apron Rehabilitation Project were opened and reviewed. He introduced Nathan Cuvala with T-O Engineers to give a more in-depth update.

Nathan Cuvala gave a description of how the runway project, consisting of runway rehabilitation, section 1 apron repaving, and taxiway and apron rehabilitation, will proceed. The construction phasing will consist of 4 phases and is anticipated to include a 30-day runway closure from mid-April 2022 to mid-May 2022. The entire project is expected to be completed late summer or early fall 2022.

Nathan Cuvala reported all three bids received were opened July 14th at 2:00 PM. The three bidders were Western Construction, Sunroc Corporation dba

Depatco, and Staker Parsons & Companies dba Idaho Materials Company. After reviewing all bids, T-O Engineers is recommending awarding the bid to Western Construction in the amount of \$7,258,144.50. This project will be 100% FAA funded/no local match, which is a trickle-down effect of Coronavirus relief for airports passed by Congress.

- (32:35) **MOTION: Made by Board Member Fosbury to approve award of the Runway, Taxiway and Apron Rehabilitation Project in the amount of \$7,258,144.50 to Western Construction, Inc. Seconded by Board Member Linnet.**
- (34:25) 2. Grant Offers from FAA – Consideration of Recommendation of Acceptance and Execution – **ACTION ITEM**
 Airport Manager Pomeroy explained the Runway, Taxiway and Apron Rehabilitation project and ARPA Grant Offers that are anticipated from the FAA.
- (36:57) **MOTION: Made by Board Member Fosbury to approve the execution of the FAA Grant Offers for the runway, taxiway and apron rehabilitation project and ARPA funds by the City of Hailey and Blaine Count as airport co-sponsors.**

The action will further direct Staff and Legal Counsel to develop the appropriate City and County Resolutions to support acceptance of the FAA Grant Offers. Seconded by Vice-Chair Burke stating the movement reflects the Board's flexibility in the acceptance of the grant offers at whatever grant number is assigned to them upon issuance.

PASSED UNANIMOUSLY

B. CONTINUING BUSINESS

- 1. None

VIII. DISCUSSION AND UPDATES

A. NEW BUSINESS

- 1. None

B. CONTINUING BUSINESS

- 1. Miscellaneous

- (38:24) i. Airport Minimum Standards and Rules and Regulations – Update
 Airport Manager Pomeroy reported the Minimum Standards and Rules and Regulations project is moving along. The first draft was received from the consultant and Staff and Attorney Kirsch and his legal team provided comments back to the consultant. The consultant then responded with additional comments and ideas, which will be reviewed and discussed by Staff and legal counsel at a meeting later in the week and a revised draft will be created. More information will be presented at the September meeting including a possible draft for the board to review.
- (39:42) 2. Construction and Capital Projects
 - i. Air Traffic Control Tower Replacement – Update.
 Airport Manager Pomeroy reported the Project Selection Committee has a meeting to review the written proposals that were submitted by the various remote tower vendors the third week in August. The Denver consultants will attend the review meeting and an in-depth update is anticipated to be presented at the September meeting. Airport Manager Pomeroy stated vendor interviews would likely occur mid-September.
- (43:24) 3. Airport Planning Projects
 - i. Environmental Assessment (Land Acquisition) – Update
 Airport Manager Pomeroy reported that they are waiting for review from the FAA and hope to get final review comments within a few weeks.
 - (46:36) ii. Terminal Area Plan – Update.
 Airport Manager Pomeroy reported the team is starting to look at cost

estimates based on the two phases. He stated they are also beginning to look at the parking lot impacts and the ability to accommodate additional snow removal equipment storage. Mead & Hunt is expected to give a detailed update to the Board at the September meeting.

IX. PUBLIC COMMENT


No Public Comment

X. EXECUTIVE SESSION

No Executive Session

XI. ADJOURNMENT

The August 3, 2021 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at 6:17 p.m.

DocuSigned by:

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Angenie McCleary, Secretary

* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*