

**MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY
June 1, 2021
5:30 P.M.**

IN ATTENDANCE: **BOARD MEMBERS:** Board Chairman – Jacob Greenberg, Vice-Chair – Martha Burke, Board Members – Angenie McCleary, Dick Fosbury, Sam Linnet
FRIEDMAN MEMORIAL AIRPORT STAFF: Airport Manager – Chris Pomeroy, Finance & Administration Manager – Brent Davis, Airport Operations Manager – Tim Burke, Airport Administrative Coordinator – Jenna Elliott
CONSULTANTS: Studio 360 – Sarah Shepard; Mead & Hunt – Brad Rolf
AIRPORT LEGAL COUNSEL: Lawson Laski Clark, PLLC – Jim Laski

CALL TO ORDER: **(0:00)** The meeting was called to order at 5:32 p.m. by Chairman Greenberg

I. APPROVE AGENDA (0:09) The agenda was approved as presented.
MOTION: **Made by Board Member Linnet to approve the agenda. Seconded by Vice-Chair Burke.**

PASSED UNANIMOUSLY

II. PUBLIC COMMENT (0:40) No Public Comment

III. APPROVE FMAA MEETING MINUTES

(1:21) A. May 4, 2021 Regular Meeting Minutes – **Attachment #1**
MOTION: **Made by Vice-Chair Burke to approve the board meeting minutes of the May 4, 2021 regular meeting. Seconded by Board Member Linnet.**

PASSED UNANIMOUSLY

IV. REPORTS

(2:00) A. Chairman Report
Chairman Greenberg reported he was a non-voting member at the Air Services Board Meeting last week. He stated the Air Services Board voted to maintain a \$50,000 reserve with any excess funds being distributed to Visit Sun Valley and Fly Sun Valley Alliance according to their distribution rates.

(2:57) B. Blaine County Report
Board Member Fosbury reported Blaine County rolled back the mandatory mask ordinance to follow the State of Idaho Health and Welfare Stage 4 and CDC guidelines. This change puts Blaine County in coordination with the cities of Hailey and Ketchum.
Board Member Fosbury requested the Chair or Airport Manager address two statements mentioned in a letter to the editor in the Mountain Express a couple weeks ago. First, a statement that the FAA has funding for a replacement airport and second, a claim that the residents in Hailey can smell fuel fumes when jets take off from the airport.
Chairman Greenberg stated he disagrees with the statement regarding the funds for replacing or moving the airport or reopening the EIS and anticipates the FAA regional office will be providing clarification to this statement soon. He stated the smell of jet fuel is understood depending on the wind direction, however the Federal Emissions Standards closely governs jet emissions and there is nothing the airport can do in that regard.

(8:14) City of Hailey Report
Vice-Chair Burke agreed that she does not believe reopening of the EIS or airport relocation will be happening any time soon.
Board Member McCleary added that past EIS analyses have never resulted in noise or pollution levels meeting or exceeding set thresholds for FAA mitigation efforts or assistance.

(10:56) C. Fly Sun Valley Alliance Report

Carol Waller with Fly Sun Valley Alliance reported that summer is starting, and the flight schedule will be increasing this week with the addition of the United flights. She anticipates an announcement regarding the fall/winter schedule in the next week or two.

(12:04) D. Airport Manager Report (see PowerPoint Presentation)

Airport Manager Pomeroy reported May passenger enplanements are up 32% from May 2019 (2020 numbers were not used given the drastic effect the COVID-19 pandemic had on enplanements). He noted this year there is a third daily SLC flight where there were only two in 2019 which skews the comparison. Total operations in May of this year are up 38% compared to May 2019 and up 33% year-to-date.

Airport Manager Pomeroy stated the annual “Fly-in” event will be taking place July 6th-11th. He mentioned between the 4th of July holiday and the “Fly-in” event, traffic is expected to be very busy. Airport and ATCT Staff have been working with the FBO and FAA to plan the airspace coordination for the event and it is anticipated to flow smoothly and efficiently.

Airport Manager Pomeroy reported the following is “On the Horizon” for the July meeting:

- FY 2022 Budget – 2nd review and discussion
- TAP update

Chairman Greenberg asked Airport Manager Pomeroy to report on the FMAA salary review that is in progress.

Airport Manager Pomeroy reported a formal salary structure is currently being created for the FMAA staff and is expected to be implemented in fiscal year 2022.

V. AIRPORT STAFF BRIEF

- (19:57) A. Noise Complaints in May
- B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See Attachment #2-#4)
- C. Airport Commercial Flight Interruptions (unofficial)
- D. Review Correspondence

VI. ACTION ITEMS

- (20:26) A. NEW BUSINESS
1. None
- B. CONTINUING BUSINESS
1. None

VII. DISCUSSION AND UPDATES

- (20:33) A. NEW BUSINESS
1. FMAA Board Vacancies - Discussion

FMAA Vice-Chair and City of Hailey Mayor Marth Burke introduced City of Hailey FMAA candidate Mr. Richard Pogue to the rest of the Board. Chairman Greenberg stated he was impressed with the résumé for Mr. Pogue and looks forward to him being part of the Board as soon as he is confirmed.

Vice-Chair Burke reported Board Member Linnet, who has served on the P&Z Board with Mr. Pogue, Airport Manager Pomeroy, and Attorney Jim Laski are all familiar with Mr. Pogue, and she is grateful that Mr. Pogue feels this will be a good fit for him.

Mr. Pogue expressed his gratitude for being recommended for the position and stated the Board and FMAA should be very proud of the work they have done for the community. He feels the airport is the life blood and heart of this community and will do anything he can to help.

Chairman Greenberg reported the application process for the independent board member is in progress. Airport Manager Pomeroy stated he has received about 10 inquiries as to the position and will be discussing next steps with the Board in

the next couple of weeks. He recommended the Board identify a selection committee for the selection process.

The Independent Board Member selection committee will be comprised of Airport Manager Pomeroy, Attorney Jim Laski, Vice-Chair Burke, and Board Member McCleary.

- (28:53) 2. First Review – Fiscal Year 2022 DRAFT Budget – Discussion – **Attachment #5**
- Finance & Administration Manager Brent Davis reminded the Board that this is the first review of the Budget and went over the general overarching budget notes, as depicted on the PowerPoint. 2018/2019 activity levels are the baseline for the Draft FY 2022 Budget. Operational revenues and expenses were reviewed per the presentation slide deck.
- Board Member Fosbury appreciated the presentation and analysis and mentioned that the healthcare costs are similar to what the County has targeted. He mentioned the COLA may be a little low, only allocating 4% for both COLA and merit. Brent Davis explained he would have a concrete answer before the July Board Meeting with regard to COLA and will have a final recommendation. Capital revenue and expenditures were then discussed and summarized. Please see the presentation slide deck for greater detail.

B. CONTINUING BUSINESS

1. Miscellaneous
- (55:02) i. Airport Minimum Standards and Rules and Regulations – Update
- Airport Manager Pomeroy reported the consultants and Staff have been working to refine the specifics and anticipates the first draft to be delivered in the next couple of weeks. He requested to have the selection committee meet to go over the draft when it is received. The committee currently consists of Board Member Fosbury, Vice-Chair Burke, and Board Member Fairfax, who is no longer an active member of the FMAA Board.
- The Board discussed who should replace Board Member Fairfax on the selection committee and it was determined that Mr. Pogue would be consulted about the possibility of being part of the committee once he is confirmed.
2. Construction and Capital Projects
- (57:02) i. Air Traffic Control Tower Replacement – Update
- Airport Manager Pomeroy reported the request for proposals (RFP) was published Tuesday morning and a selection committee will be needed to go over the submissions and ultimately make the selection. He feels it would make sense to have Chairman Greenberg and himself on the committee from a technical standpoint but would like input from the Board as to who else should be considered.
- After Board discussion, it was determined the selection committee would be comprised of Chairman Greenberg, Airport Manager Pomeroy, and either Board Member Linnet or Mr. Pogue.
3. Airport Planning Projects
- (1:01:40) i. Environmental Assessment (Land Acquisition) - Update
- Airport Manager Pomeroy introduced Consultant Brad Rolf with Mead & Hunt for an update on the Environmental Assessment (EA).
- Brad Rolf updated the Board on the potential effect of the proposed property acquisition on the Historical District. He summarized the acquisition would be for approximately 387 acres intended for approach protection and land use compatibility. 10 acres would be developed for aeronautical needs such as replacing aviation facilities lost as a result of the Runway Safety Area project and providing additional aircraft hangars. He noted the project would not change flight paths, aircraft types, times of flights, or the number of aircraft operations.
- Brad Rolf outlined the EA process and the assessment categories on slides 37 and 38 of the PowerPoint presentation. On slides 39-44, he highlighted the various structures and land features that are being considered while evaluating the potential effect on the Historic District. Brad Rolf reiterated

the FAA is reviewing the draft Determination of Effect for Historic Resources that Mead & Hunt has submitted but have yet to make a final determination. Brad Rolf reported the Preliminary Draft EA chapters have been sent to the FAA. Once approved by the FAA the Draft will be provided to the FMA Staff to go over with the Board prior to it being released to the public for review. A final FAA decision is anticipated for this summer.

(1:16:00)

ii. Terminal Area Plan - Update

Airport Manager Pomeroy reported the consultant team is continuing to work on refining the options and some changes to the layout and cost estimates. Additionally, they are working on their analysis of other facilities such as parking, snow removal equipment storage, and tower replacement sites. He expects the consultant team to have a more detailed update at the July meeting.

VIII. PUBLIC COMMENT

No Public Comment

IX. EXECUTIVE SESSION

(1:17:53)

MOTION: *Made by Vice-Chair Burke to enter into executive session pursuant to Idaho Code §74-206 paragraph 1(c) to acquire an interest in real property which is not owned by a public agency. Seconded by Board Member Fosbury.*

Roll Call Vote:

Board Vice-Chair Burke	Yes
Board Member Linnet	Yes
Board Member Fosbury	Yes
Board Member McCleary	Yes
Board Chairman Greenberg	Yes

X. ADJOURNMENT

The June 1, 2021 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at 7:07 p.m.

DocuSigned by:



Angenie McCleary, Secretary

* Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.