

D. Fly Sun Valley Alliance Report

Airport Manager Pomeroy reported Carol Waller is working with air carriers on finalizing the summer 2020 flight schedules. There will likely be decreases in the flights from last year, given the current trend in air travel. The schedule is expected to be finalized by next week.

E. Airport Manager Report (see Power Point Presentation)

Airport Manager Pomeroy welcomed new FMA employee Sarah Funk as the Business Operations Coordinator.

Airport Manager Pomeroy reported TSA is reporting a 98% decline nationally in passenger enplanements due to COVID-19, including SUN Airport Operations are 50% less in April of 2020 from the same time last year.

Airport Manager Pomeroy reported the FMA staff is staying healthy. Starting next week, staff will return to the Administration office while taking safety and social distancing precautions.

Airport Manager Pomeroy reported he plans to work on financial projections after the airline schedule is confirmed for summer 2020. FMA will be working with air carriers and tenants regarding best practices and standard operating procedures as the tiered openings in Idaho/Blaine County take effect.

Airport Manager Pomeroy reported the following is "On the Horizon:"

- TAP Kick-off Meeting
- Parking lot project/bids
- FY21 Budget first look

V. AIRPORT STAFF BRIEF

A. Noise Complaints (See Brief)

B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See **Attachment #2-#4**)

C. Airport Commercial Flight Interruptions (See Brief)

D. Review Correspondence

VI. ACTION ITEMS

A. NEW BUSINESS (See Brief & Power Point)

1. Airport Pavement Maintenance Project – Bid Award- **Attachment #5 ACTION ITEM**

Airport Manager Pomeroy reported C.R. Contracting, LLC was the low bid for the pavement maintenance project. T-O Engineers confirms C.R. Contracting, LLC has met all requirements. Airport Manager Pomeroy recommended bid award to C.R. Contracting in the amount of \$208,740.00. He is requesting Board approval for additional work to be completed during this time. Additional work includes rubber removal, crack sealing, and markings. \$54,835 will not be covered under the AIP grant.

Board Member Fosbury inquired Airport Manager Pomeroy about the significant variation in bid amounts received by contractors. Nathan Cuvala with T-O Engineers responded this was likely due to the work schedule of C.R. Contracting. Cuvala commented T-O Engineers has worked with C.R. Contracting in the past and have been pleased with their work.

Airport Manager Pomeroy reported work is scheduled to take place June 1-6 with two days of intermittent runway closures and hangar access restrictions on June 2-3. He is in contact with Atlantic Aviation and all tenants regarding closures. The closure schedule will be posted on our website early next week.

MOTION: Made by Board Vice-Chairman Keirn to accept recommendation of bid award to C.R. Contracting, LLC in the amount of \$208,740.00. Seconded by Board Member Fosbury.

PASSED UNANIMOUSLY

MOTION: Made by Board Member Fairfax to approve FMA runway work with local funds including markings, rubber removal and crack sealing in the amount of \$54,835. Seconded by Board Vice-Chairman Keirn.

PASSED UNANIMOUSLY

2. SUN CARES Act and Airport Improvement Program (AIP) Grant Offers – Consideration of Recommendation of Acceptance - **ACTION ITEM**

Airport Manager Pomeroy reported on a total of five grant offers expected: two under the CARES Act, and three as regular FAA AIP Grants.

Airport Manager Pomeroy outlined the three expected FY20 AIP grants.

- AIP Grant 1 – \$1,005,481 -covers the cost of pavement maintenance, snow removal equipment, and small administrative costs with \$73,869 remaining.
- Grant 2 - \$297,367 – Terminal Area Plan.
- Grant 3 - \$212,101 - EA approach protection

Airport Manager Pomeroy outlined the two expected CARES Act Grant offers.

- Grant 1 – \$11.4 million covers three years of Operations and Maintenance expenses.
- Grant 2 - \$7 million for capital projects including terminal renovations, air traffic control tower, approach protection, pavement temperature system, SRE, and parking lot reconstruction.

Board Member Haemmerle expressed concern about passing a motion that recommends the City of Hailey and Blaine County, as airport co-sponsors, approve and execute the SUN CARES Act and FY '20 FAA/AIP grants. His concerns were based on the Board's lack of review of the grant documents prior to making a recommendation to the Airport's co-sponsors. It was suggested by Board Member Haemmerle that the SUN CARES Act be presented to the City of Hailey and Blaine County without recommendation for approval and allow the jurisdictions to consider approval.

MOTION: Made by Board Member Fosbury to recommend to the City of Hailey and Blaine County, as airport co-sponsors to consideration acceptance of the CARES Act and the FY '20 FAA/AIP Grant Offers. The action will further direct staff and legal counsel to develop the appropriate City and County Resolutions. Seconded by Board Vice-Chairman Keirn.

PASSED UNANIMOUSLY

B. CONTINUING BUSINESS

1. None

VII. DISCUSSION AND UPDATES

A. NEW BUSINESS

1. None

B. CONTINUING BUSINESS

1. Construction and Capital Project

i. Parking Lot Improvement Project – Update

Airport Manager Pomeroy reported T-O Engineers has developed two alternatives. He discussed the two alternatives with the Board reporting on the number of stalls and cost for each option. Nathan Cuvala with T-O Engineers provided further explanation on the two alternatives and mentioned the second alternative gives additional spaces but will

impact exit lanes. After Board discussion, it was decided to go with the first alternative based on budget and impact to exit lanes. Airport Manager Pomeroy will work with T-O Engineers to get the project out to bid.

2. Airport Planning Projects

i. Terminal Area Plan – Update

Airport Manager Pomeroy reported he is working to set up an initial kick-off meeting pending COVID-19 delays. He will continue to monitor and set the schedule as the situation permits.

ii. Instrument Approach Improvements – Update

Airport Manager Pomeroy reported the FAA has indicated support to approve the procedure with one small change. The change will require another simulator evaluation. Our consultant (Flight Tech) continues on the project. Airport Manager Pomeroy anticipates approval in August or September.

3. Miscellaneous

i. None

VIII. PUBLIC COMMENT

No Public Comment

IX. EXECUTIVE SESSION

MOTION: *Made by Board Member Haemmerle to enter into executive session pursuant to Idaho Code §74-206 paragraph 1(c) to acquire an interest in real property which is not owned by a public agency, and Idaho Code §74-206 1, (f) to communicate with legal counsel to discuss legal ramifications for controversy imminently likely to be litigated. Seconded by Board Member Fosbury.*

Roll Call Vote:

Board Member Haemmerle	Yes
Board Member Fosbury	Yes
Board Member McCleary	Yes
Board Member Fairfax	Yes
Board Vice-Chairman Keirn	Yes
Board Member Cooley	Yes
Board Chairman Greenberg	Yes

PASSED UNANIMOUSLY

X. ADJOURNMENT

The May 5, 2020 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 7:35 p.m.



Angenie McCleary, Secretary

* Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.