

**MINUTES OF A REGULAR MEETING  
OF THE  
FRIEDMAN MEMORIAL AIRPORT AUTHORITY\***

**April 3, 2018  
5:30 P.M.**

**IN ATTENDANCE:**

**BOARD MEMBERS:** Chairman – Don Keirn, Vice-Chairman – Jacob Greenberg, Secretary - Lawrence Schoen, Treasurer – Ron Fairfax, Board - Fritz Haemmerle, Angenie McCleary, Pat Cooley  
**FRIEDMAN MEMORIAL AIRPORT STAFF:** Airport Manager – Chris Pomeroy, Contracts/Finance Administrator – Lisa Emerick, ASC/Special Projects Coordinator/Executive Assistant – Steve Guthrie, Airport Operations Manager – Todd Emerick; Administrative Assistant/Alternate Security Coordinator – Roberta Christensen, Administrative Assistant – Cecilia Vega  
**CONSULTANTS:** T-O Engineers – Dave Mitchell; Centerlyne –Candace Crew, Sarah Shepard  
**AIRPORT TENANTS/PUBLIC:** Atlantic Aviation – Brian Blackburn; Comp Plan – Len Harlig; FHR – Marc Reinemann; GCA – John Strauss; Fly Sun Valley Alliance – Carol Waller; The Coffee House – Roy Clark; Evan Stelma, Felicity Roberts  
**AIRPORT LEGAL COUNSEL:** Lawson Laski Clark & Pogue, PLLC – Jim Laski  
**PRESS:** Idaho Mountain Express – Tony Evans

**CALL TO ORDER:**

The meeting was called to order at 5:30 p.m. by Chairman Keirn.

**I. APPROVE AGENDA**

The agenda was approved as presented.

**II. PUBLIC COMMENT**

No public comment was made.

**III. APPROVE FMAA  
MEETING MINUTES**

**A. March 6, 2018 Regular Meeting (See Brief)**

The March 6, 2018 Friedman Memorial Airport Authority Meeting Minutes were approved as presented.

**MOTION:**

***Made by Vice-Chairman Greenberg to approve the March 6, 2018 Friedman Memorial Airport Authority Regular Meeting Minutes as presented. Seconded by Board Member Fairfax.***

**PASSED UNANIMOUSLY**

**IV. REPORTS**

**A. Chairman Report**

No report was given.

**B. Blaine County Report**

No report was given.

**C. City of Hailey Report**

No report was given.

#### **D. Fly Sun Valley Alliance**

Fly Sun Valley Alliance (FSVA) Director, Carol Waller reported that the summer flight schedule has been released and winter survey statistics will be forthcoming.

#### **E. Airport Manager Report**

Airport Manager Pomeroy briefed the Board on the following:

- The House of Representatives and the Transportation & Infrastructure (T&I) Department staff are reworking the Federal Aviation Administration (FAA) reauthorization bill. The Airport Manager will attend the Contract Tower Program workshop in Washington D.C, June 18-20, 2018.
- Board Member Schoen briefed the Board on his visit to Andras Kovacs, Manager, NextGen Technology Development & Prototyping, FAA Headquarters, Washington, DC and the Leesburg, VA Executive Airport Remote/Digital Tower site. The Board discussed several aspects of the Remote Tower Program such as available vendors with the technology, FAA deadline implementation, funding, security restrictions for placement of tower on airport property and the benefits this option may have for Friedman Memorial Airport (FMA)
- At the request of local pilots, the Airport Manager has been working with the FAA and the tower to re-implement the turf landing area for small aircraft. It is anticipated to be implemented this summer.
- The Airport will be hosting an Airport Communication/Public Information Workshop on April 25, 2018 with Deb Smith, PIO from Centennial Airport in Denver, Co.
- The Performance-Based Navigation (PBN) Approach Request that was accepted in January by the FAA remains uncertain as to completion due to budget cuts. In an effort to move forward, a revised scope of work for the Instrument Approach Improvements from Hughes Aerospace has been requested.
- The next phase of the Rates & Charges study is underway and initial negotiations with the airlines are scheduled for May.
- Implementation of the Parking Management Agreement with The Car Park is still underway. An update on parking lot reconfiguration and operational adjustments will be discussed at the June meeting.
- The Idaho Airport Management Association Conference will be held in Sun Valley on April 16-17, 2018 and a tour of the Airport for this group is scheduled on Monday the 16<sup>th</sup>.
- The SUN Airport Arts Committee (SAAC) is reviewing the artwork submittals for the new display on May 17, 2018.
- In the May meeting, the Board should anticipate a presentation on the results for the Air Traffic Control Tower analysis as well as the findings of the Noise Modeling study.

Board Member Schoen asked why Skywest was not developing or offering to assist with developing the Instrument Approach Procedure since the company and its customers would benefit by reducing diversions.

Airport Manager Pomeroy responded that developing an Instrument Approach Procedure would be a significant investment for the airlines; however, he will make an effort to procure a meeting between the airlines, FSVA, and Staff to discuss available options.

#### **V. AIRPORT STAFF BRIEF**

##### **A. Noise Complaints (See Brief)**

##### **B. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See Brief)**

##### **C. Airport Commercial Flight Interruptions (See Brief)**

D. Review Correspondence (See Brief)

VI. ACTION

A. NEW BUSINESS (See Brief)

1. Renew Southern Wood River Valley Fire Service Automatic Aid Agreement

Airport Manager Pomeroy requested that the Board consider renewal of the Southern Wood River Fire Service Aid Agreement and briefed the Board that the Agreement involves several local agencies and provides emergency support to Friedman Memorial Airport.

**MOTION:**

***Made by Board Member Fairfax to approve FMAA's participation in the Southern Wood River Valley Fire Service Automatic Aid Agreement and authorize the Chairman to sign the Agreement. Seconded by Board Member Hammerle.***

**PASSED UNANIMOUSLY**

2. Additional New Business Action after Executive Session (See Brief)

B. CONTINUING BUSINESS

1. None

VII. DISCUSSION AND UPDATES

A. NEW BUSINESS

1. Potential Operations of New Global Express 7000 at SUN

Airport Manager Pomeroy briefed the Board that he has been contacted by Bombardier regarding a potential operation of a new Global Express 7000 at SUN. The Airport Manager has consulted with the previous Airport Manager, Rick Baird, the FAA, consultants, and Atlantic Aviation regarding potential procedures that would be required in order to allow this operation at the Airport.

Board Member Schoen commented that he is concerned that it may be perceived that FMA is going to change its policy with respect to aircraft size and allow for larger planes to operate. He also asked if this bigger aircraft will have a higher noise profile.

Vice-Chairman Greenberg commented that there were operations that the Board could not control.

Airport Manager Pomeroy commented that based on the current Modification to Standards (MOS) the 95,000-pound weight limit established at SUN has been validated through a legal process. The wingspan is not a limitation of the operation. He also responded that this larger aircraft was quieter than others in its fleet.

Airport Engineer Mitchell commented that the MOS was developed with weight limitations and verbiage to allow for larger wingspan if such aircraft would enter the fleet; however, it would have to be addressed with an alternative operational procedure. An acceptable alternative procedure is being considered.

2. Enforcement of Regulations with Ground Transportation Service Providers

Airport Manager Pomeroy briefed the Board on the efforts made by Staff to enforce GTSP regulations to ensure compliance and fair practices at the Airport.

## **B. CONTINUING BUSINESS (See Power Point Presentation)**

### **1. FAA Letter to the City of Bellevue regarding Air Traffic Procedures at SUN**

Chairman Keirn briefed the Board that the City of Bellevue had received a response from the FAA regarding Air Traffic Procedures at SUN.

Board Member Fairfax commented that the response was concise and to the point.

### **2. Construction and Capital Projects**

#### **i. Runway Pavement Maintenance**

Airport Manager Pomeroy reminded the Board about the scheduled closures at the Airport for the runway pavement maintenance project on June 5<sup>th</sup> from 8:15 a.m. to 9 p.m. and June 6<sup>th</sup> from 8:15 a.m. to 5 p.m.

#### **ii. Terminal Air Carrier Apron and Parking Lot Improvements**

Airport Engineer Mitchell briefed the Board on the status of the Terminal Air Carrier Apron and Parking Lot Improvement project and commented that work began on April 2, 2018.

Airport Manager Pomeroy thanked Steve Thompson from Blaine County and Steve Harkins from the Blaine County Sheriff's Office for allowing the Airport to use their message boards during construction. He also commented that he is still working with the City of Hailey on wayfinding signage for the Airport.

Board Member Schoen asked what impacts Airport construction will have on entry and exit options and if any parking lot user delays were anticipated.

Airport Engineer Mitchell responded that entry and exit avenues were properly placed and minor delays may be experienced by the airport user if equipment installation was taking place.

### **3. Airport Planning Projects**

#### **i. Environmental Assessment for Runway Protection Zone and Obstructions Removal**

Airport Engineer Mitchell briefed the Board on the status of the Environmental Assessment and commented that updated documents have been submitted to the FAA and the State Historical Preservation Office (SHPO). A public hearing is anticipated to be scheduled in May or June.

### **4. Misc.**

#### **i. Terminal Concession Services – Request for Proposal (RFP)**

Airport Manager Pomeroy informed the Board that two proposals for the Terminal Concession Services had been received.

Vice-Chairman Greenberg commented that the Committee will be meeting on Thursday, April 5, 2018 to review the submittals. He asked the Board if they felt comfortable giving the Committee the authorization to make a decision and update the Board at the May meeting.

Board Member McCleary asked the Committee to forward the submittals for review. She commented that the Board needs to execute the lease agreement and asked about the timeline for completion.

Airport Attorney Laski responded that the agreement is a standard lease agreement and typically not brought to the Board for approval.

Board Member Schoen commented that he supports the Committee's ability to make a decision, but requested that the Committee be open to receive feedback from the Board.

Vice-Chairman Greenberg commented that interviews would be set up after the initial Committee meeting, comments by the Board would be welcomed and the Board will be updated on the decision at the May meeting.

**ii. Communications – Request for Proposal (RFP)**

Airport Manager Pomeroy briefed the Board that submittals for the Communications RFP are due on Thursday, April 5, 2018. Upon submittal, the Committee will review and the Board should expect an update at the May meeting.

**VIII. PUBLIC COMMENT**

No public comment was made.

**IX. EXECUTIVE SESSION –  
I.C. §74-206 (c)(f)**

**MOTION:**

***Made by Board Member Haemmerle to enter into executive session pursuant to Idaho Code §74-206 paragraph (c) to acquire an interest in real property and paragraph (f) to communicate with legal counsel to discuss legal ramifications for controversy imminently likely to be litigated. Seconded by Board Member McCleary.***

**ROLL CALL VOTE:**

<b><i>Chairman Fairfax</i></b>	<b>Yes</b>
<b><i>Vice-Chairman Keirn</i></b>	<b>Yes</b>
<b><i>Board Member Greenberg</i></b>	<b>Yes</b>
<b><i>Board Member Schoen</i></b>	<b>Yes</b>
<b><i>Board Member Haemmerle</i></b>	<b>Yes</b>
<b><i>Board Member McCleary</i></b>	<b>Yes</b>
<b><i>Board Member Cooley</i></b>	<b>Yes</b>

**PASSED UNANIMOUSLY**

**X. ACTION - Continued**

**A. NEW BUSINESS**

**2. Offer to Acquire Interest in Approach/RPZ Land**

After Executive Session, Chairman Keirn brought the meeting to order and requested that the Board consider a motion to acquire interest in the approach/RPZ land.

**MOTION:**

***Made by Board Member Schoen to authorize Chairman Keirn to sign a letter to commence negotiations as soon as possible to purchase land in the RPZ, approach and departure areas subject to final approval by the Board and FAA and to concurrently commence good faith negotiations with owner to acquire a temporary easement for purposes of the tree removal consistent with appraised value for the easement. Seconded by Board Member Fairfax.***

**PASSED UNANIMOUSLY**

**XI. ADJOURNMENT**

The April 3, 2018 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 7:52 p.m.



Lawrence Schoen, Secretary

\* Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.