

Airport Badging Office

Hours of Operation

By Appointment Only

Contact Steve Guthrie (Airport Security Coordinator)
208-788-4956 X104

Hours of Operation

Monday: 09:00 A.M. – 04:00 P.M.

Wednesday: 12:00 P.M. – 04:00 P.M.

Thursday: 09:00 A.M. – 12:00 P.M.

SCHEDULE SUBJECT TO CHANGE PLEASE CONFIRM AT 208-788-4956 X-104

REQUIRED DOCUMENTATION: READ CAREFULLY

1. Your designated Authorized Signatory Authority (company representative) must ensure that Signatories sign and submit an Authorized Signatory Authority form prior to badging.
2. Must have copies and original required personal identification (driver's license and one of the following, i.e. passport, social security card, birth certificate). Personal identification requirements are referenced on the included "List of Acceptable Documents" (read carefully)
 - *TSA Security Threat Assessments (STA), Seven to Fourteen day waiting period*
 - *Original personal identification must be submitted prior to badge issuance*
3. Existing badge if re-issuing
4. Payment of fees, if applicable (**check or exact cash**)

Thank you,
Steve Guthrie
Friedman Memorial Airport – Airport Security Coordinator