

**MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY***

**December 3, 2013
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS: Chairman – Ron Fairfax, Vice-Chairman – Susan McBryant, Board – Lawrence Schoen, Angenie McCleary, Fritz Haemmerle, Don Keirn
FRIEDMAN MEMORIAL AIRPORT STAFF: Airport Manager – Rick Baird, Emergency/Operations Chief – Peter Kramer, Contracts/Finance Administrator – Lisa Emerick, ASC/Special Projects Coordinator/Executive Assistant – Steve Guthrie, Administrative Assistant/Alternate Airport Security Coordinator – Roberta Christensen, Administrative Assistant/IT Systems Maintenance Coordinator - April Dieter, Administrative Assistant – Cecilia Vega
AIRPORT LEGAL COUNSEL: Luboviski, Wygle, Fallowfield & Ritzau – Barry Luboviski; Lawson Laski Clark & Pogue, PLLC – Jim Laski
CONSULTANTS: T-O Engineers – Dave Mitchell, Bill Russell; ANTICIPATE – Candice Pate; R/L/B – Nicholas Latham
AIRPORT TENANTS/PUBLIC: Don Hudson, Felicity Roberts, Evan Stelma, Donna Serrano, Glass Cockpit Aviation – John Strauss; BCPA – Jim Perkins, Atlantic Aviation – Mike Rasch, SkyWest Airlines – Tom Christian, Dave Tackett; ATCT – George White; FSVA – Carol Waller

CALL TO ORDER:

The meeting was called to order at 5:35 p.m. by Chairman Fairfax.

I. APPROVE AGENDA

The agenda was approved as presented.

II. PUBLIC COMMENT

No public comment was made.

III. AIRPORT STAFF BRIEF

A. Employee of the 3rd Quarter, 2013 (See Brief)

Airport Manager Baird announced that Mr. Tom Christian of SkyWest Airlines was selected as the Employee of the 3rd Quarter for Calendar Year 2013. He congratulated Mr. Christian and thanked him for his efforts and service to Friedman Memorial Airport.

Chairman Fairfax thanked Mr. Christian on behalf of the Board for all he does for the Airport.

**IV. APPROVE FMAA
MEETING MINUTES**

A. November 5, 2013 Regular Meeting (See Brief)

The November 5, 2013 Friedman Memorial Airport Authority Meeting Minutes were approved as presented:

MOTION:

Made by Board Member McCleary to approve the November 5, 2013 Friedman Memorial Airport Authority Regular Meeting Minutes as presented. Seconded by Vice-Chairman McBryant.

PASSED UNANIMOUSLY

B. November 7, 2013 Special Meeting (See Brief)

The November 7, 2013 Friedman Memorial Airport Authority Meeting Minutes were approved as presented:

MOTION:

Made by Board Member McCleary to approve the November 7, 2013 Friedman Memorial Airport Authority Special Meeting Minutes as presented. Seconded by Vice-Chairman McBryant.

PASSED UNANIMOUSLY

V. REPORTS

A. Chairman Report

Chairman Fairfax presented Attorney Lubovski with a gift of appreciation for his years of dedicated service to the Friedman Memorial Airport Authority on behalf of Board and Staff.

Attorney Lubovski thanked the Board and Staff for their gift and expressed that it has been a pleasure to serve the Board and work with Airport Staff.

B. Blaine County Report

Board Member Schoen announced that a news reporter from KMVT attended the Blaine County Commissioner's meeting held today and interviewed a County representative and the Airport Manager regarding the recent changes occurring at the Friedman Memorial Airport.

C. City of Hailey Report

Board Member Haemmerle reported that the Hailey City Council held two separate meetings on the subject of airport expansion, as it is a matter they take very seriously. The City has concluded that if expansion is deemed necessary, the Joint Powers Agreement would need to be modified in order to allow it. He requested that Staff notify the Board far in advance if there are items that require expansion, so discussions amongst the City and County can begin.

D. Airport Manager Report

Airport Manager Baird reported that there will be a celebration at the Airport terminal to welcome the inaugural United Airlines flight on December 12th and the Board is encouraged to attend the event.

E. Communications Director Report

Communications Director Pate reported that the November Airport Tour and Coffee Talk went well and public interest in the events and the Airport Solutions Newsletters remain high. She reported that advertising campaigns continue to be developed in order to ensure that the messaging is collaborative and benefits all.

**VI. AIRPORT STAFF BRIEF
(cont.)**

A. Noise Complaints (See Brief)

B. Parking Lot Update (See Brief)

C. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See Brief)

D. Review Correspondence (See Brief)

E. Airport Weather Interruptions (See Brief)

F. Administrative Brief (See Brief)

VII. UNFINISHED BUSINESS

A. Airport Solutions

1. Existing Site

a. Plan to Meet 2015 Congressional Safety Area Requirement

i. Modifications of Standards

T-O Engineer Dave Mitchell updated the Board on the current status of the Modifications of Standards (MOS) document.

ii. Formulation (See Brief)

Engineer Mitchell updated the Board on the current status of the RSA Formulation Project.

Board Member Haemmerle commented that, with respect to taxiway/runway configuration at the runway north end, the City would like to proceed with Alternative 3 and not pursue Alternative 1, which would entail property acquisition.

Airport Manager Baird stated that Staff had been directed by the Board to gather information regarding the properties in question. He went on to say that he interprets the property owners' unreceptive response as having triggered one of the FAA's conditions that would not make land acquisition feasible.

Board Member Schoen suggested that the reasonable course of action would be to move forward with Alternative 3 based on the FAA's criteria of what is feasible for land acquisition. He also commented that he feels the City has undermined the Board's process as an Airport Authority by voting on land acquisition matters before the gathered information could be reviewed as a Board.

Board Member McCleary agreed with Board Member Schoen's comment and supported pursuing Alternative 3.

Board Member Haemmerle stated that the process of the Airport Authority failed when the Board was not given notice of the land acquisition in a timely manner before the November Board Meeting. He commented that land acquisition requires a discussion with the City as a political subdivision and the City did nothing nefarious to block the process in any way.

Vice-Chairman McBryant agreed with Board Member Haemmerle's comments and added that it is important for the City to talk about expansions. She also commented that she is concerned that Alternative 3 does not increase runway safety but further reduces the non-standardized state of the runway.

Chairman Fairfax commented that he is concerned with Alternative 3's non-standard angled connector as it isn't standard to the aircraft that use the Airport. He reminded that Board that the goal of these improvements is to make a standard Airport for the aircraft that currently use the Airport.

Board Member Schoen commented that Alternative 1 consists of a minor property acquisition to satisfy a real and significant operational safety concern and he did not see it as a major policy departure in terms of meeting the safety requirements for operations.

Chairman Fairfax directed Staff to proceed with Alternative 3 due to the landowners' unwillingness to sell the property as well as the City's desire to not expand.

Board Member McCleary suggested that the Board work to clarify communications and timing amongst themselves in order to find a balanced distribution of information to the City and County as far in advance as possible, without excluding information from either party.

Glasscockpit Aviation owner John Strauss commented that a non-standard angled taxiway is not a minor modification from the pilot's perspective and adding an additional non-standard pathway seems a little harsh. He also commented that he often receives inquiries from other pilots asking if the Airport is improving or if it remains contentious and it seems that it is now more contentious than ever.

Board Member Haemmerle commented that there will always be a certain amount of contention regarding the Airport and he cannot be concerned more about offending someone than looking after the best interest of the City.

The Board discussed technical aspects of Engineer Mitchell's presentation including funding and scheduling for upcoming projects.

iii. Phase 1 Construction Project

Engineer Mitchell updated the Board on the current status of Phase 1 of the RSA Improvements Construction Project.

iv. Project 2 Construction Project (See Brief)

Engineer Mitchell briefed the Board on the Scope of Work and status of the prequalification process for Project 2 of the RSA Improvements Construction Project.

MOTION: ***Made by Board Member Schoen to approve Work Order 14-01 Scope of Work for Project 2 of the RSA Improvements Project to relocate/extend Taxiway B and runway safety area grading. Seconded by Board Member Keirn.***

PASSED UNANIMOUSLY

The Board agreed to hold a special meeting on Wednesday, December 18 at 9:00 am to review and discuss the prequalification applications.

v. Architectural Projects

Engineer Mitchell updated the Board on the current status of the planning for the upcoming architectural projects.

b. Retain/Improve/Develop Air Service

i. Fly Sun Valley Alliance Report

Fly Sun Valley Alliance representative, Carol Waller, gave the Board a presentation regarding the recently passed LOT and the 2013 Airport Passenger Survey Annual Results Summary.

The Board discussed technical aspects of Ms. Waller's report and thanked her for the presentation and helpful information.

ii. Small Community Air Service Development Program Grant (See Brief)

2. Airport Relocation

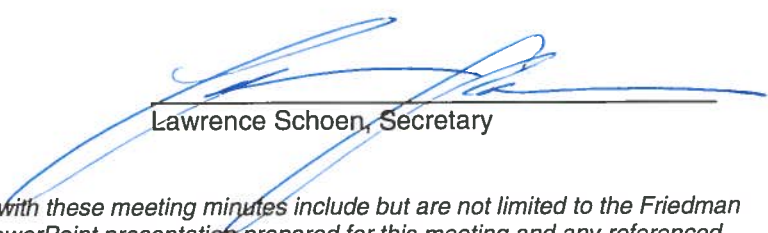
a. EIS Termination (See Brief)

VIII. PUBLIC COMMENT

No public comment was made.

IX. ADJOURNMENT

The December 3, 2013 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 7:43 p.m.



Lawrence Schoen, Secretary

* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*