

**MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY***

**October 2, 2012
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS: Chairman –Tom Bowman, Vice-Chairman – Martha Burke, Secretary – Susan McBryant, Board – Lawrence Schoen, Angenie McCleary, Don Keirn, Ron Fairfax
FRIEDMAN MEMORIAL AIRPORT STAFF: Airport Manager – Rick Baird, Emergency/Operations Chief – Peter Kramer; Contracts/Finance Administrator – Lisa Emerick, ASC/Special Projects Coordinator/Executive Assistant – Steve Guthrie, Administrative Assistant/Alternate Airport Security Coordinator – Roberta Christensen, Administrative Assistant/IT Systems Maintenance Coordinator - April Dieter,
AIRPORT LEGAL COUNSEL: Luboviski, Wygle, Fallowfield & Ritzau – Barry Luboviski;
CONSULTANTS: T-O Engineers – Dave Mitchell; Mead & Hunt – Brad Rolf; ANTICIPATE – Candice Pate
AIRPORT TENANTS/PUBLIC: Atlantic Aviation – Mike Rasch; ATCT – George White; Glass Cockpit Aviation – John Strauss; BCPA – Jim Perkins; SVBR – Bob Crosby; Chad TSA - Gilbertson, Felicity Roberts, Evan Stelma, Donna Serrano; Julie Lawson, Jacob Greenburg, Rick Fassino, Mary Crofts, Marc Reinemann
PRESS: Idaho Mountain Express – Kate Wutz

CALL TO ORDER:

The meeting was called to order at 5:35 p.m. by Chairman Bowman.

I. APPROVE AGENDA

The agenda was approved as presented.

II. PUBLIC COMMENT

No public comment was made.

III. UNFINISHED BUSINESS

A. Airport Solutions

1. Blaine County Report

Board Member McCleary reported that the BCC discussed Chairman Bowman's retirement and announced that Chairman Bowman will continue as a County representative on the FMAA Board until December 2012.

Chairman Bowman presented Airport Manager Baird with an Award for 20 years of dedicated and loyal service to the Friedman Memorial Airport and Wood River Valley on behalf of the Board.

Airport Manager Baird thanked the Board and commented that he is honored by the award as it has been a pleasure and honor serving this community for the last 20 years.

2. City of Hailey Report

Board Member McBryant reported that the City of Hailey discussed the Technical Analysis and have concerns about the analysis, however they have not yet had the opportunity to review it. She reported that there will be a City meeting at the end of October to determine if any action is necessary relative to commenting on the document.

3. Airport Manager Report

Airport Manager Baird reported that Sarah Dalton has been announced as the new Manager of the FAA Airports Division - Northwest Mountain Region. He also gave

the Board updates regarding the Voluntary Noise Abatement Program and the Airport Appreciation Day that took place in September.

4. Legal Counsel Report

Attorney Lubovski reported that he will be submitting his resignation at the end of the year.

Chairman Bowman thanked Attorney Lubovski on behalf of the Board for his dedicated service to the Board and Airport Staff for the last 25 years.

5. Communications Director Report

Communications Director Pate reported that the Public Airport Tour for September was well-attended and included a representative from Senator Mike Crapo's office, two members of the Ketchum City Council and the Mayor of Ketchum. The tour for the Sustain Blaine Board was also well-attended. Ms. Pate reported that Airport Manager Baird and she also gave Airport update presentations to the Idaho Transportation Department Board and the Sun Valley Board of Realtors.

The Board asked questions related to Ms. Pate's public outreach and growing familiarity with Airport processes and information.

Airport Manager Baird commented that Ms. Pate has become familiar enough with the information provided in the Airport update presentations to soon be able to administer the presentations herself. He briefed the Board that the next Coffee Talk is scheduled for October 16th and the next Airport Tour is scheduled for October 17th.

6. Existing Site

a. Friedman Memorial Airport Alternatives – Technical Analysis

T-O Engineer Dave Mitchell gave a presentation to the Board summarizing the eight preliminary alternatives in the Technical Analysis for Board discussion and comment.

Chairman Bowman asked Engineer Mitchell to explain the difference between the highway reconfiguration processes in Alternatives 1 and 8.

Engineer Mitchell answered that Alternative 1 would require moving the runway which would push the highway 150 ft. to the east and require the purchase of residential properties. For Alternative 8 the runway would remain at its current location and only the fence would be moved further east and the highway would be relocated closer to the bike path's current location.

The Board discussed and clarified technical aspects of Engineer Mitchell's presentation regarding the eight alternatives.

Board Member McBryant commented that it is important to mention to the FAA that when the Airport is more space-constrained, snow removal storage is lost and that cost component would significantly increase.

Attorney Lubovski commented that it is important to remember that the point of developing the alternatives is not to convince the community to accept them but to present them to the FAA officials in order to explain why certain alternatives would not be financially viable options.

Chairman Bowman opened the Airport Alternatives Technical Analysis discussion for the public comment.

Jacob Greenburg commented that he is concerned about how close the highway would be to the bike path if it were moved to the east.

Engineer Mitchell commented that the highway would be located well away from the bike path and would comply with safety standards.

7. Retain/Improve/Develop Air Service

a. FSVA Report

No report was given.

b. First Time Scheduled Commercial Jet Service Environmental Assessment (EA) Update

Mead & Hunt Consultant, Brad Rolf, updated the Board on the status of the Commercial Jet Service Environmental Assessment (EA) development.

The Board asked questions pertaining to whether or not the EA includes provisions if other airlines request to provide service at the Airport and if there are restrictions on the amount of SkyWest flights that can land/depart at the Airport per day.

Consultant Rolf answered that the EA is an assessment specific to SkyWest and the CRJ 700. If other airlines were to request permission to provide service to the Airport, the request would need to be evaluated by the FAA. He answered that the FAA does not regulate the amount of flights SkyWest is allowed to operate at the Airport and community air service development for the CRJ 700 would not require the completion of another EA.

Board Member Schoen commented that incorporating the CRJ 700 at the Airport will decrease the flight availability to each destination and asked that the Board consider the implications this would have on air service connectivity and how it would impact the traveling public and community efforts to develop air service.

Chairman Bowman opened the EA discussion for the public comment.

Julie Lawson commented that she has communicated to the FAA that the EA only addresses air quality and noise impacts and does not consider the impacts to the community if the amount of flights in and out of the Valley were significantly increased.

Glass Cockpit Aviation owner, John Strauss, commented that for some groups that travel to Sun Valley for recreational purposes, knowing in advance that there are fewer flights is not as critical as a lack of seating even though there are more flight options.

B. Joint Powers Agreement Property Transfer Update

Attorney Luboviski briefed the Board on the development of the Joint Powers Agreement Property Transfer.

IV. APPROVE FMAA MEETING MINUTES

A. September 4, 2012 Regular Meeting (See Brief)

The September 4, 2012 Friedman Memorial Airport Authority Meeting Minutes were approved with the following changes:

VI. III. UNFINISHED BUSINESS

A. Airport Solutions (See Brief)

1. Blaine County Report

Board Member McCleary reported that ~~in August the Blaine County Commissioners discussed the combined efforts from herself, she has worked with~~ Board Member McBryant and Attorney Luboviski to update the FMAA By-Laws. She proposed that the Board include the reconstructed By-Laws in the October Board meeting agenda for discussion.

Board Member Schoen reported that the Blaine County Commissioners also ~~re-signed~~ **agreed to sign** the **Amended Air Service Board** Joint Powers Agreement.

2. City of Hailey Report

Vice-Chairman Burke reported that in August the Hailey City Council had a special meeting to discuss the air service local-option tax being placed on the Fall ballot and the **Amended Air Service Board** Joint Powers Agreement. She reported that both the **Amended Air Service Board** Joint Powers Agreement and air service local-option tax language have been adopted and approved by the City.

IX. VIII. EXECUTIVE SESSION – I.C. §67-2345

MOTION: *Made by Vice-Chairman Burke to enter Executive Session under ~~federal Idaho~~ code I.C. §67-2345 (1)(d). Seconded by Board Member McBryant.*

ROLL CALL VOTE:

<i>Board Member Fairfax</i>	YES
<i>Board Member Schoen</i>	YES
<i>Board Member McBryant</i>	YES
<i>Chairman Bowman</i>	YES
<i>Vice-Chairman Burke</i>	YES
<i>Board Member McCleary</i>	YES

PASSED UNANIMOUSLY

MOTION: *Made by Board Member McCleary to approve the September 4, 2012 Friedman Memorial Airport Authority Regular Meeting Minutes as amended. Seconded by Vice-Chairman Burke.*

PASSED UNANIMOUSLY

V. NEW BUSINESS

A. FMAA Bylaws (See Brief)

Attorney Luboviski and Board Member McBryant briefed the Board on the proposed revisions to the FMAA Bylaws.

The Board discussed the proposed revisions of the FMAA Bylaws and suggested minor language additions and edits to be made to the document and presented to the Board for review in the November Board meeting.

VI. AIRPORT STAFF BRIEF

- A. Noise Complaints**
- B. Parking Lot Update**
- C. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See Brief)**
- D. Review Correspondence (See Brief)**
- E. Fly Sun Valley Alliance Update (See Brief)**
- F. Airport Weather Interruptions**
- G. Operations Brief**
- H. Administrative Brief**
- I. FY '12 Independent Audit**
- J. Airport Appreciation Day**

VII. PUBLIC COMMENT

Evan Stelma thanked Chairman Bowman for his service to the community and commented that she will miss his leadership as a County Commissioner for Blaine County.

John Strauss commented that he supports the update Mr. Baird gave regarding the Voluntary Noise Abatement Program. He commented that he has had to request additional copies of the FMA Voluntary Noise Abatement Program pamphlet because they have been so effective in the last few years in distributing them to pilots.

**VIII. EXECUTIVE SESSION –
I.C. §67-2345 (1)(a)**

MOTION: *Made by Board Member McBryant to enter Executive Session under Idaho code I.C. §67-2345 (1)(a).
Seconded by Board Member Keirn.*

ROLL CALL VOTE:

<i>Board Member Fairfax</i>	YES
<i>Board Member Schoen</i>	YES
<i>Board Member McBryant</i>	YES
<i>Chairman Bowman</i>	YES
<i>Vice-Chairman Burke</i>	YES
<i>Board Member McCleary</i>	YES

PASSED UNANIMOUSLY

IX. ADJOURNMENT

The October 2, 2012 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 7:54 p.m.


Susan McBryant, Secretary

* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*