

**NOTICE OF A REGULAR MEETING
OF
THE FRIEDMAN MEMORIAL AIRPORT AUTHORITY**

PLEASE TAKE NOTICE that a regular meeting of the Friedman Memorial Airport Authority shall be held Tuesday, January 3, 2017 at 5:30 p.m. at the old Blaine County Courthouse Meeting Room Hailey, Idaho. All matters shall be considered Joint Decision Matters unless otherwise noted. The proposed Agenda for the meeting is as follows:

**AGENDA
January 3, 2017**

- I. APPROVE AGENDA**
- II. PUBLIC COMMENT (10 Minutes Allotted)**
- III. FRIEDMAN MEMORIAL AIRPORT AUTHORITY MEETING MINUTES OF:**
 - A. November 29, 2016 Regular Meeting – Motion to Approve - Attachment #1 ACTION
 - B. December 14, 2016 Special Meeting – Motion to Approve – Attachment #2 ACTION
- IV. REPORTS**
 - A. Chairman Report DISCUSSION
 - B. Blaine County Report DISCUSSION
 - C. City of Hailey Report DISCUSSION
 - D. Airport Manager Report DISCUSSION
 - E. Communications Director Report (Centerlyne) DISCUSSION
 - F. Fly Sun Valley Alliance Report DISCUSSION
- V. AIRPORT STAFF BRIEF (5 Minutes Allotted)**
 - A. Noise Complaints
 - B. Parking Lot Update
 - C. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data – Attachments #3 - #5
 - D. Airport Commercial Flight Interruptions
 - E. Review Correspondence – Attachment #6
- VI. OLD BUSINESS**
 - A. **AIRPORT COMMITTEE(S)**
 - a. Voluntary Noise Abatement Program Review Committee DISCUSSION
 - B. **CONSTRUCTION and CAPITAL Projects**
 - a. Runway Safety Area Improvements Project - Update DISCUSSION
 - b. Terminal Air Carrier Apron and Parking Lot Improvements – Update – Attachments #7, #8 DISCUSSION/PUBLIC COMMENT/ACTION
 - c. Terminal Airline Ticketing Office Improvements – Update DISCUSSION
 - C. **AIRPORT PLANNING Projects**
 - a. Noise Modeling – Update DISCUSSION
 - b. Airport Master Plan – Update – Attachment #9 DISCUSSION
 - D. **OTHER**
 - a. Independent Board Member Selection Process – Update DISCUSSION
- VII. PUBLIC COMMENT**
- VIII. EXECUTIVE SESSION – I.C. §74-206 (c) To acquire an interest in real property which is not owned by a public agency**
I.C. §74-206 (f) To communicate with legal counsel to discuss legal ramifications for controversy imminently likely to be litigated
- IX. ADJOURNMENT**

FRIEDMAN MEMORIAL AIRPORT AUTHORITY MEETINGS ARE OPEN TO ALL INTERESTED PARTIES. SHOULD YOU DESIRE TO ATTEND A BOARD MEETING AND NEED A REASONABLE ACCOMMODATION TO DO SO, PLEASE CONTACT THE AIRPORT MANAGER'S OFFICE AT LEAST ONE WEEK IN ADVANCE BY CALLING 788-4986 OR WRITING TO 1616 AIRPORT CIRCLE, HAILEY, IDAHO 83333.

III. FRIEDMAN MEMORIAL AIRPORT AUTHORITY MEETING MINUTES OF:

A. November 29, 2016 Regular Meeting – Motion to Approve - Attachment #1

BOARD ACTION: 1. Action

B. December 14, 2016 Special Meeting – Motion to Approve – Attachment #2

BOARD ACTION: 1. Action

IV. REPORTS

A. Chairman Report

This item is on the agenda to permit a Chairman report if appropriate.

BOARD ACTION: 1. Discussion

B. Blaine County Report

This item is on the agenda to permit a County report if appropriate.

BOARD ACTION: 1. Discussion

C. City of Hailey Report

This item is on the agenda to permit a City report if appropriate.

BOARD ACTION: 1. Discussion

D. Airport Manager Report

This item is on the agenda to permit an Airport Manager report if appropriate.

BOARD ACTION: 1. Discussion

E. Communications Director Report (Centerlyne)

This item is on the agenda to permit a Communications Director report if appropriate.

BOARD ACTION: 1. Discussion

F. Fly Sun Valley Alliance Report

This item is on the agenda to permit a report if appropriate.

BOARD ACTION: 1. Discussion

V. AIRPORT STAFF BRIEF - (5 Minutes Allotted)

A. Noise Complaints

LOCATION	DATE	TIME	AIRCRAFT TYPE	INCIDENT DESCRIPTION	ACTION TAKEN
Hailey	12/3/16	12:00 pm	Prop	Caller advised of a small prop plane flying over his house 3-4 times.	Spoke with caller. Advised the aircraft was doing touch and goes. The caller was appreciative for the call and advised he wasn't complaining, he just wanted us to know.
Hailey	12/6/16	6:00 pm	N/A – Airport Sweeper	Caller advised of a high-pitched whine lasting several hours.	This was the airport sweeper performing snow removal operations. A return call was made to the caller and a message left. No further response.
Hailey	12/26/16	11:30 pm	Jet	Caller was angry about a late-night take-off. Wanted to know why we allow aircraft to operate at 11:30 pm.	This was a departure of Gulfstream 4. The original departure time was scheduled for 10 pm but was delayed for unknown reasons. Will return call to caller.

B. Parking Lot Update

THE CAR PARK GROSS/NET REVENUES						
Month	FY 2015 Gross	FY 2015 Net	FY 2016 Gross	FY 2016 Net	FY 2017 Gross	FY 2017 Net
November	\$24,459.00	\$13,223.66	\$26,490.00	\$14,708.37	\$32,230.25	\$19,812.66

C. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data - Attachments #3 - #5

Attachment #3 is Friedman Memorial Airport Profit & Loss Budget vs. Actual. **Attachment #4** is 2001 - 2016 ATCT Traffic Operations data comparison by month. **Attachment #5** is 2016 Enplanement, Deplanement and Seat Occupancy data. The following revenue and expense analysis is provided for Board information and review:

October 2015/2016

Total Non-Federal Revenue	October, 2016	\$291,323.58
Total Non-Federal Revenue	October, 2015	\$265,511.78
Total Non-Federal Revenue	FY '17 thru October	\$291,323.58
Total Non-Federal Revenue	FY '16 thru October	\$265,511.78
Total Non-Federal Expenses	October, 2016	\$279,477.23
Total Non-Federal Expenses	October, 2015	\$254,241.25
Total Non-Federal Expenses	FY '17 thru October	\$279,477.23
Total Non-Federal Expenses	FY '16 thru October	\$254,241.25
Net Income to include Federal Programs	FY '17 thru October	\$7,271.34
Net Income to include Federal Programs	FY '16 thru October	\$-216,399.21

D. Airport Commercial Flight Interruptions: December 4 through December 26, 2016

AIRLINE	FLIGHT CANCELLATIONS/MAJOR DELAYS	FLIGHT DIVERSIONS
Horizon Air	None	Seven (7) diversions to Boise
Skywest (Delta and United)	Two (2) cancellations – 12/15 (SLC) and 12/17 (DEN)	23 Diversions to Twin Falls

E. Review Correspondence – Attachment #6

Attachment #6 is information included for Board review.

VI. OLD BUSINESS

A. AIRPORT COMMITTEE(S)

a. Voluntary Noise Abatement Program Review Committee

As directed by the Board at the November 29th meeting, the Voluntary Noise Abatement Committee will be holding public outreach meetings in Bellevue, Hailey, and Ketchum, to discuss the committee's findings. The following dates for the meetings have been established:

Ketchum: Tue, Jan. 10, 5:30pm, Ketchum City Hall

Hailey: Thu., Jan. 12, 5:30pm, Minnie Moore Room, Community Campus

Bellevue: Thu., Jan. 19, 5:30pm, Bellevue City Hall

BOARD ACTION: 1. Discussion

B. CONSTRUCTION and CAPITAL Projects

a. Runway Safety Area Improvements Project – Update

With the opening of the concessions area in the terminal, all construction work on the RSA Improvements project is complete. Project closeout reports are nearing completion and will be submitted to FAA for review prior to the board meeting. Upon approval from FAA, the reports will be finalized and submitted, completing all work for this effort. No presentation or discussion of this item is anticipated at the meeting.

BOARD ACTION: 1. Discussion

b. Terminal Air Carrier Apron and Parking Lot Improvements – Update Attachments #7, #8

Work continues on design of the terminal air carrier apron and associated parking lot improvements. The parking lot configuration and routing has been revised based on comments received from the Board and Staff, including an Architectural/Design Committee meeting on December 12. The current concept is included at **Attachment #7** and will be presented for discussion at the meeting, including an update of the project budget. Recent traffic at the airport has revealed that construction of the fourth aircraft parking spot and related improvements to the parking lot are necessary. In order to complete this work by this summer (according to the schedule discussed previously), design must proceed at this time. When the work order for design of this project was approved by the Board, only work through concept development was authorized. Authorization by the Board is necessary to proceed with design and complete the project.

An amendment to T-O Engineers' work order for this project is also necessary to design and incorporate the parking and access improvements into the project. Only initial concept evaluation for the parking lot was included in the original work order, so that the actual design effort could be identified accurately. A draft amendment is included at **Attachment #8** for Board review. Additional fees for this work will be presented for approval at the February meeting.

BOARD ACTION: 1. Discussion/Public Comment/Action
Proceed with Design
2. Approval of draft amendment Scope of Work

c. Terminal Airline Ticketing Office Improvements - Update

Based on input from TSA and their baggage handling system engineer during their Oct. visit, RLB has developed two additional schematics for consideration. Staff will coordinate an Architectural/Design Review committee meeting in January to review and discuss. Staff has also initiated further coordination with TSA HQ regarding funding opportunities and grant application procedures for a new "mini" in-line baggage screening system incorporated into the plans.

BOARD ACTION: 1. Discussion

C. AIRPORT PLANNING Projects

a. Noise Modeling – Update

Data processing is underway. Initial runs of the noise model are expected to be ready for review by late January.

BOARD ACTION: 1. Discussion

b. Airport Master Plan – Update – Attachment #9

Mead & Hunt is in the process of developing Chapter G, *Environmental Review and Land Use Plan*, which will be submitted with the complete Master Plan report in February. The primary purpose of this chapter is to provide guidance on future environmental studies that will be required to implement improvement recommendations described in previous chapters of the Master Plan. The chapter will also present existing and future noise contours associated with forecasted operational levels presented in Chapter B, and identify existing and recommended land uses out to the 60 day-night average sound level (DNL) contour, for inclusion on the Airport Layout Plan land use drawing.

T-O Engineers has submitted the updated Airport Layout Plan (ALP) drawing for Board review, which is included in this month's Board packet as **Attachment #9**. Updates to this drawing are based on the 20-year Conceptual Development Plan shown in Chapter D. The full ALP drawing set will be submitted for Board review in February, along with the final Master Plan report and executive summary. Following Board approval, these documents will be submitted for FAA review and approval.

BOARD ACTION: 1. Discussion

D. OTHER

a. Independent Board Member Selection Process – Update

The Board met on December 14 in a special meeting to interview three candidates for the FMAA Independent Board Member position. After the interviews and deliberation, the Board reappointed Ron Fairfax to remain on the Board as the independent member for another two-year term. This agenda item provides an opportunity for the Board to discuss the selection process and outcome as part of a regularly scheduled meetings if desired.

BOARD ACTION: 1. Discussion

VII. PUBLIC COMMENT

VIII. EXECUTIVE SESSION - I.C. §74-206 (c) To acquire an interest in real property which is not owned by a public agency

I.C. §74-206 (f) To communicate with legal counsel to discuss legal ramifications for controversy imminently likely to be litigated

IX. ADJOURNMENT

ATTACHMENT 1

**MINUTES OF A REGULAR MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY***

**November 29, 2016
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS: Chairman – Ron Fairfax, Vice-Chairman – Don Keirn, Secretary - Lawrence Schoen, Board - Fritz Haemmerle, Angenie McCleary, Pat Cooley
FRIEDMAN MEMORIAL AIRPORT STAFF: Airport Manager – Chris Pomeroy, Contracts/Finance Administrator – Lisa Emerick, ASC/Special Projects Coordinator/Executive Assistant – Steve Guthrie, Administrative Assistant/Alternate Security Coordinator – Roberta Christensen, Administrative Assistant – Cecilla Vega
CONSULTANTS: T-O Engineers – Dave Mitchell; Centerlyne – Nancy Glick
AIRPORT TENANTS/PUBLIC: Dave Wilson, Lisa Phillips, Garry Pearson, Evan Stelma, Donna Serrano, Walt Denekas, Peter Lobb; Atlantic Aviation – Mike Rasch; FSV – Carol Waller; Comp Plan – Len Harlig, Bob Rae; Glass Cockpit Aviation – John Strauss; FHR – Marc Reinemann
AIRPORT LEGAL COUNSEL: Lawson Laski Clark & Pogue, PLLC – Jim Laski
PRESS: Idaho Mountain Express – Ryan Thorne

CALL TO ORDER:

The meeting was called to order at 5:35 p.m. by Chairman Fairfax.

I. APPROVE AGENDA

The agenda was approved as presented.

II. PUBLIC COMMENT

Len Harlig asked that a moment of silence be observed in honor of the memory of the late Car Park general manager, Pam Yager.

**III. APPROVE FMAA
MEETING MINUTES**

A. November 1, 2016 Regular Meeting (See Brief)

The November 1, 2016 Friedman Memorial Airport Authority Meeting Minutes were approved as presented.

MOTION:

Made by Board Member McCleary to approve the November 1, 2016 Friedman Memorial Airport Authority Regular Meeting Minutes as presented. Seconded by Vice-Chairman Keirn.

PASSED

BOARD MEMBER HAEMMERLE ABSTAINED

IV. REPORTS

A. Chairman Report

No report was given.

B. Blaine County Report

No report was given.

C. City of Hailey Report

Board Member Haemmerle reported that the City of Hailey has their holiday lights installed and encouraged the Board to go see them.

D. Airport Manager Report (See Power Point Presentation)

Airport Manager Pomeroy reported that Alaska Airlines has issued a press release promoting their use of the new RNP approach. In the press release they claimed that their new capabilities with the approach will allow them to realize approximately a 95% increase in reliability.

Board Member McCleary commented that she has received calls about the press release and asked how confident Alaska Airlines is about their statements regarding reliability and whether or not the Board should remain cautiously optimistic.

Airport Manager Pomeroy answered that it is impossible to predict weather conditions; however, Alaska Airlines did conduct several analyses on previous year's conditions.

Airport Manager Pomeroy reported that the new Portland flight begins on December 17th. Airport Staff is planning a reception celebration to be held for the first flight in the passenger terminal, and will also be displaying a banner on main street to promote the new flight.

Chairman Fairfax commented that since he was a passenger on the first departure flights for Denver and San Francisco, he will also be participating on the first departure flight to Portland.

Airport Manager Pomeroy reported the following:

- A reception for the SUN Airport Art Commission (SAAC) took place on November 17th in the passenger terminal main lobby. The event was well-attended.
- The first snow plow operations occurred on November 23rd and 27th.
- Airport Manager Pomeroy and Board Member Schoen attended the November 28th Bellevue City Council meeting to update them on Airport activity and answer questions. Overall, it was a positive interaction and meeting.
- Pam Yager, former manager of The Car Park, passed away unexpectedly in October. Pam had worked at the Airport for 15 years, was well liked by all who knew her, was an avid dog lover, and she will be greatly missed.

E. Communications Director Report

Communications Director Nancy Glick reported the following:

- The new website will be live by the end of the week.
- Social media has increased by 177.5% since December 2015.
- The new SAAC art exhibit brochure for the October 2016 – May 2017 showing will be completed and distributed soon.

Airport Manager Pomeroy commented that the new website is easy-to-navigate, intuitive, esthetically pleasing, and mobile-friendly. He expects the initial launch of the new website to be well-received.

F. Fly Sun Valley Alliance Report

Fly Sun Valley Alliance representative Carol Waller reported the following:

- Seattle flight service beginning over the Thanksgiving holiday was a great success.
- All other flights will begin over the weekend of December 16th.
- The first Portland arrival flight will be full and is scheduled to arrive on December 17th at 12:10 p.m.
- FSVA is currently working towards solidifying the flight schedules for the 2017 summer and fall seasons as well as developing long term prospects for additional and extended air service.

Board Member Schoen commented that he has received questions from individuals about which airlines provide service for which flight destinations throughout the year and asked if the Airport website includes that kind of information.

Communications Director Sarah Shepard answered that that information is included on the website.

V. AIRPORT STAFF BRIEF

- A. Noise Complaints (See Brief)**
- B. Parking Lot Update (See Brief)**
- C. Profit & Loss, ATCT Traffic Operations Count and Enplanement Data (See Brief)**
- D. Airport Commercial Flight Interruptions (See Brief)**
- E. Review Correspondence (See Brief)**

VI. OLD BUSINESS

- A. Airport Committee(s)**
 - a. Voluntary Noise Abatement Program Review Committee – Presentation (See Power Point Presentation)**

Voluntary Noise Abatement Committee (VNAC) Chairman, Walt Denekas, presented the Board with the Committee's findings and recommendations (See VNAC Power Point Presentation).

The Board discussed technical aspects of Mr. Denekas' presentation including the following:

- Whether or not head-to-head traffic would be avoided by developing specified flight zones instead of flight paths for approaches from the north and south (Proposal 1).
- The ability for aircraft equipped with the appropriate Instrument Flight Rules (IFR) equipment to land during inclement weather due to the new RNP approach.
- The enforcement procedures for voluntary noise abatement compliance including written notices and peer pressure.

Board Member Haemmerle asked why aircraft are allowed up to 30 minutes to run their engines before departure.

Mr. Denekas answered that he will discuss with Atlantic Aviation the possibility of lowering the limit further.

Glass Cockpit Aviation owner John Strauss commented that crew members are required to procure an instrument clearance and conduct pre-flight checks in the aircraft before departure. The instrument clearance is not available until 30 minutes before departure time. He commented that he does not think the Board should decrease the limit below 30 minutes.

Board Member Haemmerle asked if the engine must be running for the crew to obtain the clearance and perform pre-flight checks.

Mr. Strauss answered that pilots most often use a ground cart or auxiliary power unit to obtain instrument clearance and perform their pre-flight checks.

Board Member Haemmerle commented that he believes there are some aircraft that run their engines for an unacceptable period of time.

Local pilot and hangar owner Dave Wilson commented that he does not have a ground power unit so he has to start one engine to obtain his clearance, which takes approximately 15 – 20 minutes. He commented that due to high fuel costs, most large aircraft run an auxiliary power unit before departure, and they are loud as well.

Atlantic Aviation Manager, Michael Rasch, commented that when the fixed based operator (FBO) facilities were located at the northeast section of the Airport, every day he received complaints from aircraft running their ground or auxiliary power units for more than 30 minutes. In the 11 years that the FBO has been at its current location at the southwest corner of the Airport, he rarely receives complaints about auxiliary power units. He commented that from his perspective on the ground at the FBO, this is a non-issue.

Board Member Haemmerle commented that it's the Board's job to review and analyze these kinds of issues periodically to ensure there are no problems. He commented that there has been some good comment that the 30-minute limit can be decreased.

Mr. Denekas proposed that the VNAC would like to schedule a series of public meetings in Hailey and Bellevue to review its findings and recommendations and then incorporate the community comments received at those meetings into the final VNAC procedures.

Chairman Fairfax commented that Mr. Denekas gave the Board an excellent presentation. He also commented that the proposals are reasonable and allow both small and large aircraft the ability to fly under voluntary noise abatement procedures.

Board Member Schoen commented that it is the responsibility of the FMAA to approve and publish the new procedures and not the VNAC, as they are an advisory committee to the Board. He commented that he has concerns regarding the possible unintended consequences of replacing flight paths with flight zones and would never put noise above safety in terms of how these issues are addressed.

Chairman Fairfax commented that large jet aircraft are unable to fly close to the mountains as the current noise abatement procedures illustrate due to terrain avoidance warning systems and IFRs. The recommended flight zone will allow larger aircraft to fly more towards the middle of the valley while asking that they remain to the east of Highway 75.

Mr. Wilson commented that the Airport's Air Traffic Control Tower directs where the pilots fly, and if an aircraft is flying IFR, the tower will instruct the pilot to stay east of Highway 75 on approach and west of Highway 75 on departure.

Mr. Denekas commented that it would be appropriate to change the VNA procedures to what actual procedures are so that the community is aware that larger aircraft are required to fly towards the center of the valley and that the Airport will do its best to mitigate any issue over any particular neighborhood.

Board Member McCleary asked if the flight zone could be narrower. She also agreed that the current recommended flight path should be modified so it is reasonable for the majority of pilots to follow.

Chairman Fairfax answered that the inbound flight zone has to be close to Highway 75 because that is where the IFR approach is located.

Attorney Jim Laski asked if the noise complaints received are mostly about landings or departures. He commented that he lives to the west of Highway 75 and has observed that the only aircraft that fly to the east of his house in Bellevue are commercial.

Chairman Fairfax answered that the noise complaints received are mostly about landings.

The Board further discussed the issue of non-compliance with current VNA flight paths. They also discussed the VNAC's suggestion to address the aircraft that are prevented from following the current flight path due to terrain warning systems by creating flight zones.

Board Member Cooley suggested that the VNAC revise the suggested guidelines for a new VNA program based on the Board's comments and then present it to the community.

Chairman Fairfax commented that he would like to have the community's input before final approval of a new VNA program. Board Member McCleary agreed.

Board Member Haemmerle suggested that the VNA guidelines include a section requesting that pilots with the ability to go over the mountains at an earlier time in their departure do so.

Vice-Chairman Keirn commented that he is curious to see what the public has to say about the VNAC's proposed changes to the VNA procedures. He also commented that the noise abatement program is voluntary, not mandatory.

Board Member Schoen suggested that the power point slide that shows the VNA departure and approach flight paths be separated into two slides. He also suggested that Mr. Denekas simplify the discussion as to why the VNA flight paths are not being complied with.

Board Member McCleary suggested that the VNAC schedule a public meeting in the Ketchum/Sun Valley area as well.

Mr. Denekas commented that they have also been invited to present their findings and recommendations at a meeting of the Blaine County Pilots Association.

Chairman Fairfax commented that he would support the same VNAC presentation from tonight's meeting to be presented at the public meetings.

The Board directed Mr. Denekas and the VNAC to schedule the public meetings with Hailey, Bellevue, and Ketchum/Sun Valley.

B. Construction and Capital Projects

a. Runway Safety Area Improvements Project – Update (See Brief & Power Point Presentation)

Airport Manager Pomeroy briefed the Board that the AIP '041 close-out is expected to take place in December.

b. Terminal Concession – Update (See Brief & Power Point Presentation)

Airport Manager Pomeroy briefed the Board that the passenger terminal food and beverage concessionaire, Jersey Girl, opened for the first time on November 21, 2016. Jersey Girl will be providing full day service beginning in the middle of December.

c. Terminal Air Carrier Apron and Parking Lot Improvements – Update (See Brief & Power Point Presentation)

Airport Manager Pomeroy briefed the Board that Engineer Dave Mitchell is completing development of a revised cost estimate for the Terminal Air Carrier Apron and Parking Lot Improvement project. Upon completion of the cost estimate, FAA negotiations and coordination with the City of Hailey will begin.

d. Terminal Airline Ticketing Office Improvements – Update (See Brief & Power Point Presentation)

Airport Manager Pomeroy briefed the Board that R/L/B architects are in the process of making revisions and adjustments to the Terminal Airline Ticketing Office Improvement plans based on discussions with TSA and will have the revised version available for Board review in January.

C. Airport Planning Projects

a. Noise Modeling – Update (See Brief & Power Point Presentation)

Airport Manager Pomeroy briefed the Board that Landrum & Brown has begun collecting data for the noise modeling project and is scheduled to be completed by February.

b. Airport Master Plan – Update (See Brief & Power Point Presentation)

Airport Manager Pomeroy briefed the Board that Mead & Hunt has scheduled the Master Plan Update Narrative Report to be completed by February. T-O Engineers is finalizing the ALP drawing set which will be available for Board review in January.

Board Member McCleary asked if the Board will be reviewing all chapters of the MPU in February.

Airport Manager Pomeroy answered that his goal is to provide the Board with the entire consolidated narrative report by the end of February.

Board Member Haemmerle asked what kind of existing and future land-use recommendations are included in the environmental overview chapter of the MPU.

Airport Manager Pomeroy answered that existing land-use implications in the environ of the Airport are reviewed in the last chapter and recommendations made regarding land-use considerations are made as well.

Board Member Haemmerle asked if the consultant's review includes identification and land-use planning on the alternative sites.

Airport Manager Pomeroy answered that land-use planning for the alternative sites was not included in the MPU Scope of Work.

D. Other

a. Surplus Property Disposal and Approval of Additional Items - Update

Airport Manager Pomeroy asked the Board to review the items added to the surplus disposal property list since it was last presented to the Board in October and allow Staff to re-open the bid process.

MOTION: *Made by Board Member Haemmerle to approve the items added to the surplus disposal property list since it was last presented to the Board in October and allow Staff to re-open the bid process. Seconded by Board Member Cooley.*

PASSED UNANIMOUSLY

Chairman Fairfax opened the discussion for public comment.

No public comment was made.

b. Independent Board Member Selection Process - Update

Airport Manager Pomeroy briefed the Board that candidate interviews for the Independent Board Member position will be held on December 14, 2016 at 5:30 p.m. at the Old Blaine County Courthouse Meeting Room.

Board Member Schoen requested that each Board Member submit two questions that they would like to ask the candidates to Contracts/Finance Administrator Emerick by December 8th.

VII. NEW BUSINESS

A. Board Meeting Location – Consideration of Holding FMAA Board Meetings at the Airport Terminal Conference Room.

Airport Manager Pomeroy asked the Board to consider holding future FMAA Board Meetings at the Airport terminal conference room.

Board Member Schoen commented that the terminal conference room will not exist for much longer if the Board proceeds with reconfiguring the airline ticketing office and baggage handling space. He is also concerned with the size of the room, accessibility, convenience and ticket validation for attendees. He commented that the Board must publish its regular meeting place and time.

Chairman Fairfax supported holding the FMAA Board Meetings at the Airport terminal conference room as long as no additional furniture expenses would be necessary to accommodate having the meetings there.

MOTION: *Made by Vice-Chairman Keirn to hold the January FMAA Board Meeting at the Airport terminal conference room. Seconded by Board Member McCleary.*

**MOTION FAILED
BOARD MEMBER SCHOEN OPPOSED
BOARD MEMBER HAEMMERLE ABSTAINED**

VIII. PUBLIC COMMENT

Len Harlig commented that the Board should not allow the candidates for the Independent Board Member position to listen to each other's interview in order to give the candidates equal opportunity to answer the Board's questions without one being more informed than the other. He also suggested that the Board consider the installation of a separate parking lot booth for cash and one for credit card transactions or installing kiosks inside the terminal that allows for payment of parking tickets.

Chairman Fairfax commented that the candidates will be interviewed separately. He also commented that Mr. Harlig's parking booth and kiosk suggestions are currently in the terminal parking lot project plans.

**IX. EXECUTIVE SESSION –
I.C. §74-206 (a)(c)(f)**

MOTION:

Made by Board Member McCleary to enter into executive session pursuant to Idaho Code §74-206 paragraph (c) to acquire an interest in real property and paragraph (f) to communicate with legal counsel to discuss legal ramifications for controversy imminently likely to be litigated. Seconded by Board Member Schoen.

ROLL CALL VOTE:

<i>Chairman Fairfax</i>	Yes
<i>Vice-Chairman Keirn</i>	Yes
<i>Board Member Schoen</i>	Yes
<i>Board Member Haemmerle</i>	Yes
<i>Board Member McCleary</i>	Yes
<i>Board Member Cooley</i>	Yes

PASSED UNANIMOUSLY

X. ADJOURNMENT

The November 29, 2016 Regular Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 8:00 p.m.

Lawrence Schoen, Secretary

* *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*

ATTACHMENT 2

**MINUTES OF A SPECIAL MEETING
OF THE
FRIEDMAN MEMORIAL AIRPORT AUTHORITY***

**December 14, 2016
5:30 P.M.**

IN ATTENDANCE:

BOARD MEMBERS: Vice-Chairman – Don Keirn, Secretary - Lawrence Schoen, Treasurer - Jacob Greenberg, Board - Fritz Haemmerle, Angenie McCleary, Pat Cooley
FRIEDMAN MEMORIAL AIRPORT STAFF: Airport Manager – Chris Pomeroy, Contracts/Finance Administrator – Lisa Emerick, Administrative Assistant/Alternate Security Coordinator – Roberta Christensen
AIRPORT TENANTS/PUBLIC: Ron Fairfax, Atlantic Aviation – Brian Blackburn, Glass Cockpit Aviation – John Strauss, Craig Sabina
AIRPORT LEGAL COUNSEL: Lawson Laski Clark & Pogue, PLLC – Jim Laski

CALL TO ORDER:

The meeting was called to order at 5:30 p.m. by Vice-Chairman Keirn.

I. APPROVE AGENDA

The agenda was approved with the following changes:

II. INDEPENDENT BOARD MEMBER SELECTION PROCESS

A. Conduct Interviews – Attachment #1

- 1. ~~3.~~ 5:45 p.m. Ronald Fairfax – Attachment #4~~2~~**
- 2. 6:15 p.m. Craig Sabina – Attachment #3**
- 3. ~~4.~~ 6:45 p.m. Michael Kraynick – Attachment #1~~4~~**

MOTION:

Made by Board Member Cooley to amend the agenda to reflect that the first interview time slot will be with Dr. Ron Fairfax at 5:45 p.m., followed by Craig Sabina at 6:15 p.m. and Michael Kraynick at 6:45 p.m. Seconded by Board Member Greenberg.

PASSED UNANIMOUSLY

**II. INDEPENDENT BOARD
MEMBER SELECTION
PROCESS**

A. Conduct Interviews – Attachment #1

Vice-Chairman Keirn suggested that each Board Member ask the candidates questions from the list of questions provided. (Minutes Attachment #1).

Board Member Haemmerle asked if the Board is only allowed to ask questions from the provided list.

Vice-Chairman Keirn answered that the Board should ask each candidate the same questions in order to make the interview process fair; however, Board Members are allowed to ask questions that are not on the list if they choose to do so.

Board Member Haemmerle asked if it would be more efficient to select one Board Member to ask the candidates questions.

Board Member McCleary commented that she would prefer to have more than one Board Member participate in asking questions in order to see how candidates interact with different Board Members.

Attorney Laski briefed the Board that the Independent Board Member term expires on December 31, 2016 and the Board must unanimously select a candidate to serve as Independent Board Member. If a candidate is not selected by a unanimous vote, there will not be an Independent Member represented on the Board.

1. 3- 5:45 p.m. Ronald Fairfax – Attachment #42

The Board conducted a question and answer session with Dr. Ron Fairfax for approximately 30 minutes.

2. 6:15 p.m. Craig Sabina – Attachment #3

The Board conducted a question and answer session with Craig Sabina for approximately 30 minutes.

3. 4- 6:45 p.m. Michael Kraynick – Attachment #44

Mr. Kraynick was not in attendance to conduct his interview.

**III. EXECUTIVE SESSION –
I.C. §74-206 (1)(a)**

MOTION:

Made by Board Member Schoen to enter into executive session pursuant to Idaho Code §74-206 paragraph (1)(a) for consideration of candidates for the Independent Board Member position. Seconded by Board Member Greenberg.

ROLL CALL VOTE:

<i>Vice-Chairman Keirn</i>	<i>Yes</i>
<i>Board Member Greenberg</i>	<i>Yes</i>
<i>Board Member Schoen</i>	<i>Yes</i>
<i>Board Member Haemmerle</i>	<i>Yes</i>
<i>Board Member McCleary</i>	<i>Yes</i>
<i>Board Member Cooley</i>	<i>Yes</i>

PASSED UNANIMOUSLY

MOTION:

Made by Board Member Schoen to exit executive session. Seconded by Board Member Greenberg.

ROLL CALL VOTE:

<i>Vice-Chairman Keirn</i>	<i>Yes</i>
<i>Board Member Greenberg</i>	<i>Yes</i>
<i>Board Member Schoen</i>	<i>Yes</i>
<i>Board Member Haemmerle</i>	<i>Yes</i>
<i>Board Member McCleary</i>	<i>Yes</i>
<i>Board Member Cooley</i>	<i>Yes</i>

PASSED UNANIMOUSLY

**IV. INDEPENDENT BOARD
MEMBER SELECTION**

MOTION:

Made by Board Member Schoen to appoint Dr. Ron Fairfax as the Independent Board Member for the Friedman Memorial Airport Authority. Seconded by Board Member Greenberg.

Chairman Fairfax called for Board discussion.

Board Member Haemmerle commented that in a previous meeting Dr. Ron Fairfax had displayed political unawareness by mentioning the expansion of the runway to the south during a master plan discussion and because of that incident he came to tonight's meeting fully prepared to vote no for Dr. Fairfax. He commented that Mr. Sabina did a good job presenting himself but unfortunately did not meet the residency requirements. Board Member Haemmerle commented that it is important to have an independent representative on the Board and although he still has reservations about Dr. Fairfax he will reluctantly vote for Dr. Fairfax for the Independent Board Member position.

Board Member Cooley agreed that Dr. Fairfax's comments about runway expansion were unsettling; however, he believes that Dr. Fairfax works hard for the Board.

MOTION: PASSED UNANIMOUSLY

V. ADJOURNMENT

The December 14, 2016 Special Meeting of the Friedman Memorial Airport Authority was adjourned at approximately 7:24 p.m.

Lawrence Schoen, Secretary

- * *Additional resources/materials that should be reviewed with these meeting minutes include but are not limited to the Friedman Memorial Airport Authority Board Packet briefing, the PowerPoint presentation prepared for this meeting and any referenced attachments.*

**FMAA Independent Board Member Position
Suggested Interview Questions**

1. What is your understanding of the role of the independent board member on the FMAA board? What makes you the right fit for this position?
2. What particular strengths would you bring to the FMAA? In addition to your aviation background, do you have any unique skills that would make you a successful Board Member?
3. What recent airport occurrence do you consider as most important and explain why.
4. Do you feel the FMAA has made any decisions that took the airport in the wrong direction? Please explain.
5. Are you familiar with the current Master Plan draft and do you support the direction the FMAA has taken? Is there anything you would change?
6. How familiar are you with the issues that FMAA has faced the last 5-10 years? What is your opinion of the "dual path" approach?
7. If selected to be in this position, what are you most interested in? The least?
8. What is the FMA's relationship to the Blaine County community? Can it be improved and, if so, how?
9. Are you a good listener and how do you react if you know someone is far less knowledgeable on a subject at hand, but does not admit or realize this?
10. Will you feel comfortable debating challenging issues openly, subject to criticism, in a public setting?
11. Over the past couple of years, how often have you attended the monthly FMAA board meetings?
12. Describe your philosophy of open, transparent, accountable gov't and how would you apply it to the work of the FMAA and your work as a board member?
13. Describe your experiences, if any, working on other board's or committees, or in a public setting, such as with a gov't agency.
14. Would you like to describe other unique life experiences for our consideration?

Friedman Memorial Airport
Profit & Loss Budget vs. Actual (Combined '17)
October 2016

	Oct 16	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000-00 · AIRCARRIER				
4000-01 · Aircarrier - Lease Space	7,043.43	106,500.00	-99,456.57	6.6%
4000-02 · Aircarrier - Landing Fees	7,322.44	165,000.00	-157,677.56	4.4%
4000-03 · Aircarrier - Gate Fees	100.00	2,400.00	-2,300.00	4.2%
4000-04 · Aircarrier - Utility Fees	30.00	20,000.00	-19,970.00	0.2%
4000-05 · Aircarrier - Misc.	0.00	4,800.00	-4,800.00	0.0%
4010-07 · Aircarrier - '14 PFC App	54,223.17	325,000.00	-270,776.83	16.7%
Total 4000-00 · AIRCARRIER	68,719.04	623,700.00	-554,980.96	11.0%
4020-00 · TERMINAL AUTO PARKING REVENUE				
4020-01 · Automobile Parking - Terminal	16,402.49	250,000.00	-233,597.51	6.6%
Total 4020-00 · TERMINAL AUTO PARKING REVENUE	16,402.49	250,000.00	-233,597.51	6.6%
4030-00 · AUTO RENTAL REVENUE				
4030-01 · Automobile Rental - Commission	19,998.00	500,000.00	-480,002.00	4.0%
4030-02 · Automobile Rental - Counter	2,228.82	27,000.00	-24,771.18	8.3%
4030-03 · Automobile Rental - Auto Prkng	18,201.16	64,500.00	-46,298.84	28.2%
4030-04 · Automobile Rental - Utilities	0.00	2,500.00	-2,500.00	0.0%
Total 4030-00 · AUTO RENTAL REVENUE	40,427.98	594,000.00	-553,572.02	6.8%
4040-00 · TERMINAL CONCESSION REVENUE				
4040-10 · Advertising - Commission	3,362.50	47,000.00	-43,637.50	7.2%
4040-11 · Vending Machines - Commission	1,009.63	17,000.00	-15,990.37	5.9%
4040-12 · Terminal ATM	26.50	300.00	-273.50	8.8%
Total 4040-00 · TERMINAL CONCESSION REVENUE	4,398.63	64,300.00	-59,901.37	6.8%
4050-00 · FBO REVENUE				
4050-01 · FBO - Lease Space	42,612.18	240,000.00	-197,387.82	17.8%
4050-02 · FBO - Tiedown Fees	16,739.00	500,000.00	-483,261.00	3.3%
4050-03 · FBO - Landing Fees - Trans.	16,308.24	330,000.00	-313,691.76	4.9%
4050-04 · FBO - Commission	1,138.68	18,000.00	-16,861.32	6.3%
Total 4050-00 · FBO REVENUE	76,798.10	1,088,000.00	-1,011,201.90	7.1%
4060-00 · FUEL FLOWAGE REVENUE				
4060-01 · Fuel Flowage - FBO	12,031.50	300,000.00	-287,968.50	4.0%
Total 4060-00 · FUEL FLOWAGE REVENUE	12,031.50	300,000.00	-287,968.50	4.0%
4070-00 · TRANSIENT LANDING FEES REVENUE				
4070-02 · Landing Fees - Non-Comm./Gov't	218.82	500.00	-281.18	43.8%
Total 4070-00 · TRANSIENT LANDING FEES REVENUE	218.82	500.00	-281.18	43.8%

Friedman Memorial Airport
Profit & Loss Budget vs. Actual (Combined '17)
October 2016

	Oct 16	Budget	\$ Over Budget	% of Budget
4080-00 · HANGARS REVENUE				
4080-01 · Land Lease - Hangar	92,612.40	450,000.00	-357,387.60	20.6%
4080-02 · Land Lease - Hangar/Trans. Fee	154.25	5,500.00	-5,345.75	2.8%
4080-03 · Land Lease - Hangar/Utilities	203.50	1,600.00	-1,396.50	12.7%
Total 4080-00 · HANGARS REVENUE	92,970.15	457,100.00	-364,129.85	20.3%
4090-00 · TIEDOWN PERMIT FEES REVENUE				
4090-01 · Tiedown Permit Fees (FMA)	7,439.25	12,000.00	-4,560.75	62.0%
Total 4090-00 · TIEDOWN PERMIT FEES REVENUE	7,439.25	12,000.00	-4,560.75	62.0%
4100-00 · POSTAL CARRIERS REVENUE				
4100-01 · Postal Carriers - Landing Fees	771.06	13,000.00	-12,228.94	5.9%
4100-02 · Postal Carriers - Tiedown	2,970.00			
Total 4100-00 · POSTAL CARRIERS REVENUE	3,741.06	13,000.00	-9,258.94	28.8%
4110-00 · MISCELLANEOUS REVENUE				
4110-06 · Misc. - Security-Prox. Cards	17,910.00	32,000.00	-14,090.00	56.0%
Total 4110-00 · MISCELLANEOUS REVENUE	17,910.00	32,000.00	-14,090.00	56.0%
4120-00 · GROUND TRANSP. PERMIT REVENUE				
4120-01 · Ground Transportation Permit	0.00	17,000.00	-17,000.00	0.0%
4120-02 · GTSP - Trip Fee	300.00			
Total 4120-00 · GROUND TRANSP. PERMIT REVENUE	300.00	17,000.00	-16,700.00	1.8%
4400-00 · TSA				
4400-02 · Terminal Lease	3,363.75	40,400.00	-37,036.25	8.3%
Total 4400-00 · TSA	3,363.75	40,400.00	-37,036.25	8.3%
4510-00 · DOT/Small Community Air Service				
4510-02 · Small Community Air Serv. 2016	0.00	500,000.00	-500,000.00	0.0%
Total 4510-00 · DOT/Small Community Air Service	0.00	500,000.00	-500,000.00	0.0%
4520-00 · INTEREST INCOME				
4600-00 · Interest Income - General	825.98	1,500.00	-674.02	55.1%
Total 4520-00 · INTEREST INCOME	825.98	1,500.00	-674.02	55.1%
4742-00 · AIP 42 - Project TBD				
4742-01 · AIP '42 Project TBD	0.00	187,500.00	-187,500.00	0.0%
Total 4742-00 · AIP 42 - Project TBD	0.00	187,500.00	-187,500.00	0.0%

**Friedman Memorial Airport
Profit & Loss Budget vs. Actual (Combined '17)
October 2016**

	Oct 16	Budget	\$ Over Budget	% of Budget
4743-00 · AIP 43 - Project TBD				
4743-01 · AIP 43 Project TBD	0.00	1,992,200.00	-1,992,200.00	0.0%
Total 4743-00 · AIP 43 - Project TBD	0.00	1,992,200.00	-1,992,200.00	0.0%
Total Income	345,546.75	6,173,200.00	-5,827,653.25	5.6%
Gross Profit	345,546.75	6,173,200.00	-5,827,653.25	5.6%
Expense				
EXPENDITURES				
"A" EXPENSES				
5000-01 · Salaries - Airport Manager	11,250.00	156,900.00	-145,650.00	7.2%
5000-02 · Salaries - Assist. Airpt. Manag	0.00	85,000.00	-85,000.00	0.0%
5010-00 · Salaries -Contracts/Finance Adm	7,992.40	95,906.57	-87,914.17	8.3%
5010-01 · Salaries - Office Assist.	16,011.68	189,004.00	-172,992.32	8.5%
5020-00 · Salaries - ARFF/OPS Manager	7,369.05	95,906.57	-88,537.52	7.7%
5030-00 · Salaries - ARFF/OPS Specialist	25,165.32	340,772.84	-315,607.52	7.4%
5040-00 · Salaries-ASC/Sp.Prjct./Ex. Assl	5,961.42	75,000.00	-69,038.58	7.9%
5050-00 · Salaries - Temp.	1,792.00	38,000.00	-36,208.00	4.7%
5050-02 · Salaries - Merit Increase	0.00	39,493.45	-39,493.45	0.0%
5060-01 · Overtime - General	0.00	2,000.00	-2,000.00	0.0%
5060-02 · Overtime - Snow Removal	0.00	20,000.00	-20,000.00	0.0%
5060-04 · OT - Security	0.00	5,000.00	-5,000.00	0.0%
5100-00 · Retirement	7,138.90	130,000.00	-122,861.10	5.5%
5110-00 · Social Security/Medicare	5,635.39	85,000.00	-79,364.61	6.6%
5120-00 · Life Insurance	114.61	1,700.00	-1,585.39	6.7%
5130-00 · Medical Insurance	11,837.22	210,000.00	-198,162.78	5.6%
5160-00 · Workman's Compensation	0.00	15,000.00	-15,000.00	0.0%
Total "A" EXPENSES	100,267.99	1,584,683.43	-1,484,415.44	6.3%
"B" EXPENDITURES				
"B" EXPENSES - ADMINISTRATIVE				
6000-00 · TRAVEL EXPENSE				
6000-01 · Travel	1,095.20	12,000.00	-10,904.80	9.1%
Total 6000-00 · TRAVEL EXPENSE	1,095.20	12,000.00	-10,904.80	9.1%
6010-00 · SUPPLIES/EQUIPMENT EXPENSE				
6010-01 · Supplies - Office	997.29	13,000.00	-12,002.71	7.7%
6010-03 · Supplies - Computer	183.99			
Total 6010-00 · SUPPLIES/EQUIPMENT EXPENSE	1,181.28	13,000.00	-11,818.72	9.1%

Friedman Memorial Airport
Profit & Loss Budget vs. Actual (Combined '17)
October 2016

	Oct 16	Budget	\$ Over Budget	% of Budget
6020-00 - INSURANCE				
6020-01 - Insurance - Liability	11,640.00	10,400.00	1,240.00	111.9%
6020-02 - Insurance - Public Officials	5,402.26	5,600.00	-197.74	96.5%
6020-03 - Insurance-Bldg./Unic.Veh./Prop	37,010.00	40,500.00	-3,490.00	91.4%
6020-04 - Insurance - Licensed Vehicles	6,239.00	7,000.00	-761.00	89.1%
Total 6020-00 - INSURANCE	60,291.26	63,500.00	-3,208.74	94.9%
6030-00 - UTILITIES				
6030-01 - Utilities - Gas/Terminal	330.41	20,000.00	-19,669.59	1.7%
6030-02 - Utilities - Gas/Maintenance	255.86	10,000.00	-9,744.14	2.6%
6030-03 - Utilities - Elect./Runway&PAPI	574.33	7,000.00	-6,425.67	8.2%
6030-04 - Utilities - Elec./Office/Maint.	582.48	12,000.00	-11,417.52	4.9%
6030-05 - Utilities - Electric/Terminal	2,955.45	40,000.00	-37,044.55	7.4%
6030-06 - Utilities - Telephone	1,220.37	12,000.00	-10,779.63	10.2%
6030-07 - Utilities - Water	108.96	1,500.00	-1,391.04	7.3%
6030-08 - Utilities - Garbage Removal	1,327.44	10,000.00	-8,672.56	13.3%
6030-09 - Utilities - Sewer	268.95	4,000.00	-3,731.05	6.7%
6030-11 - Utilities - Electric/Tower	336.79	6,000.00	-5,663.21	5.6%
6030-12 - Utilities - Elec./Brdfrd.Hghl	43.15	700.00	-656.85	6.2%
6030-15 - Utilities - Elec/AWOS	235.86	3,000.00	-2,764.14	7.9%
6030-16 - Utilities - Elec. Wind Cone	9.86	150.00	-140.14	6.6%
6030-17 - Utilities - Elec.- Hangar	5.37	200.00	-194.63	2.7%
Total 6030-00 - UTILITIES	8,255.28	126,550.00	-118,294.72	6.5%
6040-00 - SERVICE PROVIDER				
6040-01 - Service Provider - Weat/Flight	0.00	2,200.00	-2,200.00	0.0%
6040-02 - Service Provider - Term. Music	39.00	900.00	-861.00	4.3%
6040-03 - Service Provider - Internet AOB	554.01	10,000.00	-9,445.99	5.5%
6040-05 - Service Provider - Internet Ter	150.00	1,800.00	-1,650.00	8.3%
6040-06 - Service Provider - SSI Movement	9,850.00	9,850.00	0.00	100.0%
6040-07 - Serv. Provider - Security CMS	0.00	100,000.00	-100,000.00	0.0%
6040-08 - Service Provider - Part 139 Arp	3,000.00	3,000.00	0.00	100.0%
6040-09 - Service Provider - Elec. Filing	0.00	13,800.00	-13,800.00	0.0%
6040-10 - Service Provider - Term. Flight	210.00	6,200.00	-5,990.00	3.4%
6040-11 - Service Provider - Term. Satel	93.39	6,000.00	-5,906.61	1.6%
6040-12 - Service Provider - Certif. Mana	0.00	1,000.00	-1,000.00	0.0%
Total 6040-00 - SERVICE PROVIDER	13,896.40	154,750.00	-140,853.60	9.0%

Friedman Memorial Airport Profit & Loss Budget vs. Actual (Combined '17) October 2016

	Oct 16	Budget	\$ Over Budget	% of Budget
6050-00 · PROFESSIONAL SERVICES				
6050-01 · Professional Services - Legal	8,156.80	70,000.00	-61,843.20	11.7%
6050-02 · Professional Services - Audit	651.00	45,000.00	-44,349.00	1.4%
6050-03 · Professional Services - Engineer	0.00	8,000.00	-8,000.00	0.0%
6050-04 · Professional Services - ARFF	0.00	4,000.00	-4,000.00	0.0%
6050-05 · Professional Services - Gen.	2,850.00	10,000.00	-7,150.00	28.5%
6050-08 · Professional Services - Security	540.00	4,000.00	-3,460.00	13.5%
6050-10 · Prof. Svcs.-IT/Comp. Support	1,343.75	25,000.00	-23,656.25	5.4%
6050-12 · Prof. Serv.- Planning Air Serv.	0.00	15,000.00	-15,000.00	0.0%
6050-13 · Prof. Serv.-Website Des.& Maint	536.78	2,000.00	-1,463.22	26.8%
6050-15 · Prof. Serv. - Public Outreach	0.00	20,000.00	-20,000.00	0.0%
Total 6050-00 · PROFESSIONAL SERVICES	14,078.33	203,000.00	-188,921.67	6.9%
6060-00 · MAINTENANCE-OFFICE EQUIPMENT				
6060-01 · Maint.-Office Equip./Gen.	0.00	4,000.00	-4,000.00	0.0%
6060-04 · Maintenance - Copier	320.17	4,000.00	-3,679.83	8.0%
Total 6060-00 · MAINTENANCE-OFFICE EQUIPMENT	320.17	4,000.00	-3,679.83	8.0%
6070-00 · RENT/LEASE OFFICE EQUIPMENT				
6070-02 · Rent/Lease - Postage Meter	0.00	1,400.00	-1,400.00	0.0%
Total 6070-00 · RENT/LEASE OFFICE EQUIPMENT	0.00	1,400.00	-1,400.00	0.0%
6080-00 · DUES/MEMBERSHIPS/PUBLICATIONS E				
6080-01 · Dues/Memberships/Publications	3,077.51	15,000.00	-11,922.49	20.5%
6080-04 · Airport Marketing	3,909.62	20,000.00	-16,090.38	19.5%
6080-06 · Marketing - SCASDP	467.69	25,000.00	-24,532.31	1.9%
Total 6080-00 · DUES/MEMBERSHIPS/PUBLICATIONS E	7,454.82	60,000.00	-52,545.18	12.4%
6090-00 · POSTAGE				
6090-01 · Postage/Courier Service	265.86	2,000.00	-1,734.14	13.3%
Total 6090-00 · POSTAGE	265.86	2,000.00	-1,734.14	13.3%
6100-00 · EDUCATION/TRAINING				
6100-01 · Education/Training - Admin.	0.00	15,000.00	-15,000.00	0.0%
6100-02 · Education/Training - OPS	0.00	3,500.00	-3,500.00	0.0%
6100-03 · Education/Training - ARFF	749.25	17,000.00	-16,250.75	4.4%
6100-04 · Education/Training - Tri-Ann	0.00	3,000.00	-3,000.00	0.0%
6100-05 · Education - Neighborl Flight	0.00	10,000.00	-10,000.00	0.0%
6100-06 · Education - Security	0.00	10,000.00	-10,000.00	0.0%
Total 6100-00 · EDUCATION/TRAINING	749.25	58,500.00	-57,750.75	1.3%

Friedman Memorial Airport
Profit & Loss Budget vs. Actual (Combined '17)
October 2016

	Oct 16	Budget	\$ Over Budget	% of Budget
6110-00 · CONTRACTS				
6110-02 · Contracts - FMAA	3,500.00	42,000.00	-38,500.00	8.3%
6110-03 · Contracts - SVA/Fee Collection	4,900.00	58,900.00	-54,000.00	8.3%
6110-04 · Contracts - COH LEO	272.00	5,000.00	-4,728.00	5.4%
6110-05 · Contracts - Janitorial	2,860.00	50,000.00	-47,140.00	5.7%
6110-07 · Contracts - Snow Removal	0.00	25,000.00	-25,000.00	0.0%
6110-08 · Contracts - Eccles Tree Lights	17,500.00	30,000.00	-12,500.00	58.3%
Total 6110-00 · CONTRACTS	29,032.00	210,900.00	-181,868.00	13.8%
6120-00 · PERMITS				
6120-01 · Permits - General	0.00	100.00	-100.00	0.0%
6120-02 · Permits - COH Impact Fee	0.00	10,000.00	-10,000.00	0.0%
Total 6120-00 · PERMITS	0.00	10,100.00	-10,100.00	0.0%
6130-00 · MISCELLANEOUS EXPENSES				
6130-01 · Misc. - General	469.25	9,000.00	-8,530.75	5.2%
6140-00 · Bank Fees	0.00	3,000.00	-3,000.00	0.0%
Total 6130-00 · MISCELLANEOUS EXPENSES	469.25	12,000.00	-11,530.75	3.9%
Total "B" EXPENSES - ADMINISTRATIVE	137,089.10	931,700.00	-794,610.90	14.7%
"B" EXPENSES - OPERATIONAL				
6500-00 · SUPPLIES/EQUIPMENT-ARFF/OPERATI				
6500-01 · Supplies/Equipment - General	331.64	45,000.00	-44,668.36	0.7%
6500-02 · Supplies/Equipment - Tools	110.33			
6500-04 · Supplies/Equipment - Janitorial	844.86			
6500-05 · Supplies/Equipment - Deice	9,000.00	40,000.00	-31,000.00	22.5%
6500-06 · Supplies/Equipment - ARFF	0.00	10,000.00	-10,000.00	0.0%
Total 6500-00 · SUPPLIES/EQUIPMENT-ARFF/OPERATI	10,286.83	95,000.00	-84,713.17	10.8%
6510-00 · FUEL/LUBRICANTS				
6510-01 · General	0.00	40,000.00	-40,000.00	0.0%
6510-02 · Fuel	278.64			
Total 6510-00 · FUEL/LUBRICANTS	278.64	40,000.00	-39,721.36	0.7%
6520-00 · VEHICLES/MAINTENANCE				
6520-01 · R/M Equipment - General	0.00	35,000.00	-35,000.00	0.0%
6520-06 · R/M Equip. -'85 Ford Dump	23.00			
6520-09 · R/M Equip. - '96 Oshkosh Swp.	1,729.03			
6520-17 · R/M Equip. '01 Case 921 Ldr.	1,204.64			
6520-18 · R/M Equip. - '97 Chevy Blazer	23.00			
6520-19 · R/M Equip. '02 Ford F-150 PU	23.00			
6520-25 · R/M Equip. - '04 Batts De-Ice	319.32			

Friedman Memorial Airport
Profit & Loss Budget vs. Actual (Combined '17)
October 2016

	Oct 16	Budget	\$ Over Budget	% of Budget
6520-29 · R/M Equip.- 2010 Wausau Plow	4,576.56			
6520-30 · R/M Equip.-'05 Ford F-350	1,484.23			
Total 6520-00 · VEHICLES/MAINTENANCE	9,382.78	35,000.00	-25,617.22	26.8%
6530-00 · ARFF MAINTENANCE				
6530-01 · ARFF Maint. General	0.00	7,000.00	-7,000.00	0.0%
6530-04 · ARFF Maint. - Radios	300.20			
Total 6530-00 · ARFF MAINTENANCE	300.20	7,000.00	-6,699.80	4.3%
6540-00 · REPAIRS/MAINTENANCE - BUILDING				
6540-01 · R/M Bldg. - General	0.00	40,000.00	-40,000.00	0.0%
6540-02 · R/M Bldg. - Terminal	6,211.92			
6540-03 · R/M Bldg. - Shop	179.42			
6540-05 · R/M Bldg. - AOB	779.03			
6540-07 · R/M Bldg. - Tower	3.49			
Total 6540-00 · REPAIRS/MAINTENANCE - BUILDING	7,173.86	40,000.00	-32,826.14	17.9%
6550-00 · REPAIRS/MAINTENANCE - AIRSIDE				
6550-01 · R/M - General	0.00	28,000.00	-28,000.00	0.0%
6550-02 · R/M - Airfield	505.30			
6550-03 · R/M - Runway	112.98			
6550-04 · R/M - Lights	2,785.97			
6550-05 · R/M - Grounds	243.69			
Total 6550-00 · REPAIRS/MAINTENANCE - AIRSIDE	3,647.94	28,000.00	-24,352.06	13.0%
6560-00 · SECURITY EXPENSE				
6560-01 · Security	4,707.08	50,000.00	-45,292.92	9.4%
Total 6560-00 · SECURITY EXPENSE	4,707.08	50,000.00	-45,292.92	9.4%
6570-00 · REPAIRS/MAINT.-AERONAUTICAL EQU				
6570-01 · R/M Aeronautical Equip - NDB/DME	2,059.20	25,000.00	-22,940.80	8.2%
6570-02 · R/M Aeronautical Equip. - Tower	1,669.60			
6570-04 · R/M Aeron. Equip. - AWOS/ATIS	2,059.20			
Total 6570-00 · REPAIRS/MAINT.-AERONAUTICAL EQU	5,788.00	25,000.00	-19,212.00	23.2%
Total "B" EXPENSES - OPERATIONAL	41,565.33	320,000.00	-278,434.67	13.0%
Total "B" EXPENDITURES	178,654.43	1,251,700.00	-1,073,045.57	14.3%

Friedman Memorial Airport
Profit & Loss Budget vs. Actual (Combined '17)
October 2016

	Oct 16	Budget	\$ Over Budget	% of Budget
"C" EXPENSES				
7000-00 · MISC. CAPITAL EXPENDITURES				
7000-01 · Contingency	0.00	20,000.00	-20,000.00	0.0%
7000-05 · Computer Equipment/Software	0.00	3,000.00	-3,000.00	0.0%
7000-22 · Airline Ticketing Office Improv	1,022.50			
7000-23 · SRE (Tool Cat)	0.00	9,500.00	-9,500.00	0.0%
7000-24 · ARFF Equipment	0.00	12,500.00	-12,500.00	0.0%
7000-26 · Acquisition - Licensed Vehicles	0.00	60,000.00	-60,000.00	0.0%
7000-47 · AOB Improvements	0.00	20,000.00	-20,000.00	0.0%
7000-50 · Welding Equipment	2,459.00			
7000-52 · Tools Equipment	0.00	5,300.00	-5,300.00	0.0%
7000-53 · Term. Concession	0.00	45,000.00	-45,000.00	0.0%
Total 7000-00 · MISC. CAPITAL EXPENDITURES	3,481.50	175,300.00	-171,818.50	2.0%
7110-00 · Small Comm. Air Service				
7110-02 · Small Comm. Air Serv. 2016	0.00	534,000.00	-534,000.00	0.0%
Total 7110-00 · Small Comm. Air Service	0.00	534,000.00	-534,000.00	0.0%
7541-00 · AIP 41 SA Ph. III -Runway/Term.				
7541-02 · AIP '41 - Non-Eligible	39,586.19			
Total 7541-00 · AIP 41 SA Ph. III -Runway/Term.	39,586.19			
7542-00 · AIP '42 EXPENSE - Air Carr. Apr				
7542-01 · AIP '42 - Eligible	7,155.23	200,000.00	-192,844.77	3.6%
7542-02 · AIP '42 Non-Eligible	477.02			
Total 7542-00 · AIP '42 EXPENSE - Air Carr. Apr	7,632.25	200,000.00	-192,367.75	3.8%
7543-00 · AIP '43 EXPENSE - Project TBD				
7543-01 · AIP '43 - Eligible	0.00	2,125,000.00	-2,125,000.00	0.0%
Total 7543-00 · AIP '43 EXPENSE - Project TBD	0.00	2,125,000.00	-2,125,000.00	0.0%
9001-00 · PFC 14-09-C-00-SUN				
9001-02 · PFC '14 Acquire SRE	416.25			
9001-03 · PFC '14 Master Plan	8,236.80	150,000.00	-141,763.20	5.5%
Total 9001-00 · PFC 14-09-C-00-SUN	8,653.05	150,000.00	-141,346.95	5.8%
Total "C" EXPENSES	59,352.99	3,184,300.00	-3,124,947.01	1.9%
Total EXPENDITURES				
Total Expense	338,275.41	6,020,683.43	-5,682,408.02	5.6%
Net Ordinary Income	338,275.41	6,020,683.43	-5,682,408.02	5.6%
	7,271.34	152,516.57	-145,245.23	4.8%

Friedman Memorial Airport
Profit & Loss Budget vs. Actual (Combined '17)
October 2016

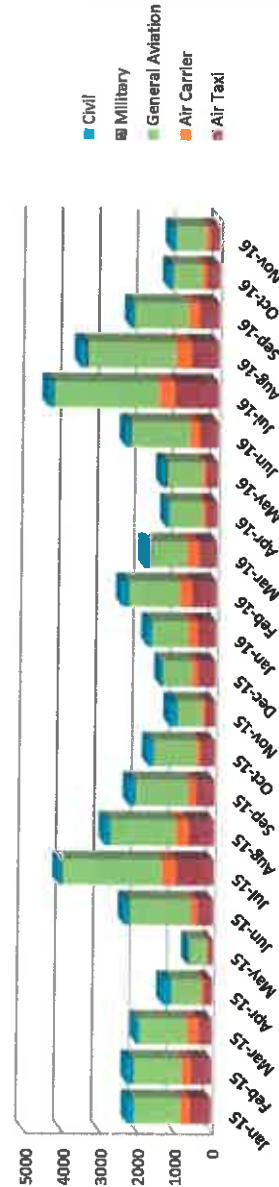
	Oct 16	Budget	\$ Over Budget	% of Budget
Net Income	7,271.34	152,516.57	-145,245.23	4.8%

Friedman Memorial Airport
November 2016

ATCT Traffic Operations Record

Month	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
January	3,622	3,893	3,912	2,600	3,028	2,787	4,547	2,520	2,070	2,379	2,408	2,098	2,454	2,128	2,249	1,842
February	4,027	4,498	3,073	3,122	3,789	3,597	3,548	2,857	2,244	2,647	2,117	2,205	2,612	1,417	2,268	2,533
March	4,952	5,126	3,086	4,097	3,618	2,918	4,677	3,097	2,145	2,709	1,813	1,921	2,753	1,924	2,023	1,917
April	2,494	3,649	2,213	2,840	2,462	2,047	2,581	2,113	1,724	1,735	1,604	1,513	1,509	1,210	1,337	1,380
May	3,905	4,184	2,654	3,282	2,729	2,134	1,579	2,293	2,280	1,891	1,533	1,693	1,852	555	668	1,501
June	4,787	5,039	4,737	4,438	3,674	3,656	5,181	3,334	2,503	3,019	2,898	2,761	3,203	2,164	2,387	2,475
July	6,359	8,796	6,117	5,910	5,424	5,931	7,398	4,704	4,551	5,005	5,004	4,810	5,345	4,345	4,159	4,562
August	6,479	6,917	5,513	5,707	5,722	6,087	8,196	4,570	4,488	4,705	4,326	3,823	4,644	3,114	2,932	3,719
September	3,871	4,636	4,162	4,124	4,609	3,760	4,311	2,696	3,376	3,128	3,359	2,396	2,403	2,237	2,292	2,379
October	3,879	3,656	3,426	2,936	3,570	3,339	3,103	2,134	2,145	2,012	1,886	1,658	1,874	1,760	1,789	1,377
November	3,082	2,698	2,599	2,749	2,260	2,912	2,892	1,670	1,901	1,309	1,114	1,325	1,475	908	1,229	1,314
December	3,401	2,805	3,247	3,227	2,722	3,834	2,699	1,848	2,272	1,811	2,493	2,066	2,016	1,545	1,482	0
Totals	50,858	55,897	44,739	45,032	43,607	43,002	50,712	33,836	31,699	32,350	30,555	28,269	32,140	23,307	24,815	24,999

Operations
2015-2016
(Cumulative)



ATCT Operations Change (current month vs. same month last year)			
	2016	2015	% Change
Air Taxi	277	266	4%
Air Carrier	187	164	27%
General Aviation	801	571	19%
Military	7	6	17%
Civil	122	202	-40%
Total	1,314	1,229	6.92%

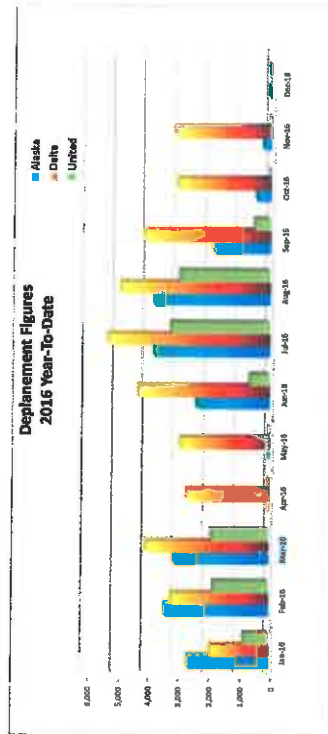
Friedman Memorial Airport
November 2016

Date	Alaska Airlines				Delta Airlines				United Airlines				Prior Year Total Endp.	Total % Change	
	Revenue	Non-Revenue	Total	Prior Year Month	Revenue	Non-Revenue	Total	Prior Year Month	Revenue	Non-Revenue	Total	Prior Year Month			Total Endp.
Jan-16	3,184	38	3,222	2,616	2,285	41	2,326	2,996	1,166	31	1,197	1,277	6,755	6,889	-1.9%
Feb-16	3,348	59	3,407	3,261	3,192	70	3,262	2,703	1,818	32	1,850	1,184	8,519	7,158	19.0%
Mar-16	2,975	73	3,048	3,362	3,929	94	4,023	4,284	1,898	23	1,922	1,437	8,993	9,063	-0.8%
Apr-16	0	0	0	0	3,232	95	3,327	2,373	0	0	0	0	3,327	2,373	40.2%
May-16	1,839	54	1,893	1,681	2,642	83	2,735	935	0	0	0	0	2,735	935	192.5%
Jun-16	3,426	66	3,492	3,508	3,705	120	3,825	3,344	291	8	299	203	6,017	5,208	15.5%
Jul-16	3,559	81	3,640	3,661	4,867	97	4,964	3,801	3,133	54	3,187	2,807	11,643	10,116	15.1%
Aug-16	1,988	36	2,004	2,071	5,072	124	5,196	3,786	3,458	48	3,506	3,289	12,342	10,746	14.9%
Sep-16	511	6	517	511	3,288	59	3,347	3,615	0	0	0	766	7,266	6,426	13.1%
Oct-16	187	2	189	0	3,039	83	3,122	2,520	0	0	0	0	3,864	4,128	-6.3%
Nov-16	20,862	439	21,301	21,022	39,577	993	40,570	33,936	12,566	214	12,780	10,973	74,772	69,924	6.9%
Totals	20,862	439	21,301	21,022	39,577	993	40,570	33,936	12,566	214	12,780	10,973	74,772	69,924	6.9%

Legend for Chart:

Date	Alaska Airlines				Delta Airlines				United Airlines				Prior Year Total Dep.	Total % Change	
	Revenue	Non-Revenue	Total	Prior Year Month	Revenue	Non-Revenue	Total	Prior Year Month	Revenue	Non-Revenue	Total	Prior Year Month			Total Dep.
Jan-16	2,555	34	2,589	2,168	1,851	37	1,888	2,178	767	23	790	722	5,267	5,056	4.0%
Feb-16	3,267	74	3,341	3,390	3,082	64	3,146	2,729	1,757	30	1,787	1,319	8,274	7,438	11.2%
Mar-16	2,967	86	3,053	3,066	3,924	81	4,005	3,919	1,810	48	1,858	1,192	8,896	8,177	8.8%
Apr-16	0	0	0	0	2,567	71	2,638	2,092	0	0	0	0	2,638	2,092	26.1%
May-16	0	0	0	0	2,799	86	2,885	928	0	0	0	0	2,885	928	210.9%
Jun-16	2,293	69	2,362	2,323	4,149	108	4,257	3,604	627	9	636	547	7,255	6,474	12.1%
Jul-16	3,687	53	3,740	4,036	5,170	105	5,275	3,800	3,133	65	3,198	2,882	12,213	10,718	13.9%
Aug-16	3,663	80	3,743	3,546	4,737	122	4,862	3,424	2,881	47	2,928	2,522	11,533	9,492	21.5%
Sep-16	1,768	58	1,826	1,994	3,983	122	4,105	3,291	498	15	513	506	6,444	5,791	11.3%
Oct-16	432	4	436	489	2,984	65	3,049	3,222	0	0	0	0	3,435	3,721	-7.7%
Nov-16	230	1	231	0	3,004	72	3,076	2,441	0	0	0	0	3,307	2,441	35.5%
Totals	20,862	439	21,301	21,022	39,200	936	39,136	31,626	11,473	237	11,710	9,690	72,147	62,338	15.7%

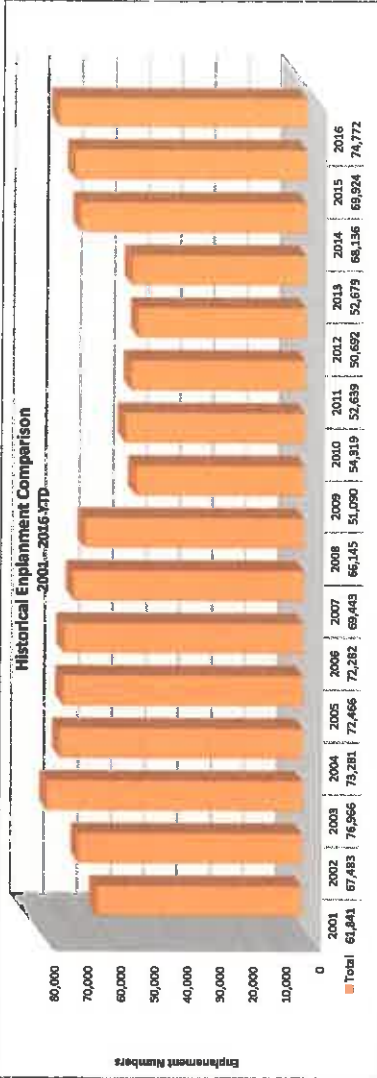
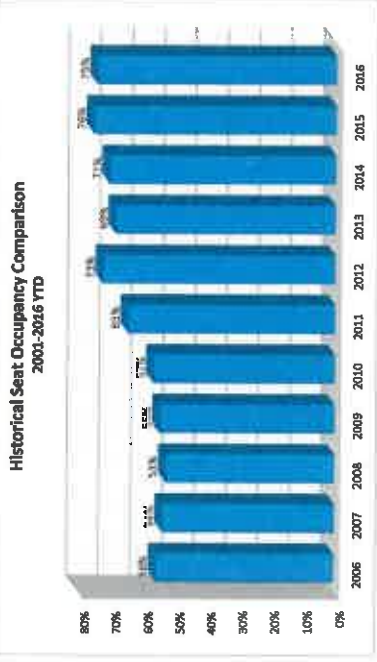
Legend for Chart:



Friedman Memorial Airport
November 2016

2016 Seat Occupancy																				
Q or M	Alaska Airlines				Delta Airlines				United Airlines				Seat Occupancy Totals				Seat Occupancy Totals Prior Year Comparison			
	Departure Flights	Seats Available	Seats Occupied	Percent Occupied	Departure Flights	Seats Available	Seats Occupied	Percent Occupied	Departure Flights	Seats Available	Seats Occupied	Percent Occupied	Total Seats Available	Total Seats Occupied	Total Percent Occupied	Prior Year % Change Total Seats Available	Prior Year % Change Total Seats Occupied	Prior Year % Change Total Occupied		
Jan-16	60	4,560	3,232	71%	44	3,036	2,328	77%	30	1,980	1,187	60%	9,576	6,755	71%	3%	-2%	-4%		
Feb-16	56	4,256	3,407	80%	60	4,140	3,262	79%	38	2,508	1,850	74%	10,904	8,519	78%	13%	19%	5%		
Mar-16	51	3,876	3,048	79%	80	5,520	4,023	73%	37	2,442	1,922	79%	11,898	8,993	76%	0%	-1%	-1%		
Apr-16	0	0	0	0%	62	4,278	3,327	78%	0	0	0	0%	4,278	3,327	78%	22%	40%	18%		
May-16	0	0	0	0%	56	3,864	2,735	71%	0	0	0	0%	3,864	2,735	71%	21%	193%	-5%		
Jun-16	42	2,856	1,893	66%	86	5,934	3,825	64%	14	924	289	32%	9,714	6,017	62%	22%	16%	-6%		
Jul-16	61	4,148	3,492	84%	101	6,969	4,964	71%	62	4,340	3,187	73%	15,457	11,643	75%	17%	15%	-3%		
Aug-16	61	4,148	3,640	88%	96	6,624	5,198	78%	82	4,340	3,506	81%	15,112	12,342	82%	19%	15%	-4%		
Sep-16	36	2,448	2,004	82%	85	5,865	4,443	76%	21	1,386	819	59%	9,699	7,266	75%	24%	13%	-9%		
Oct-16	8	608	517	85%	56	3,864	3,347	87%	0	0	0	0%	4,472	3,884	86%	-7%	-6%	0%		
Nov-16	4	304	189	62%	58	4,002	3,122	78%	0	0	0	0%	4,306	3,311	77%	39%	31%	-5%		
Dec-16	0	0	0	#DIV/0!	0	0	0	#DIV/0!	0	0	0	0%	0	0	#DIV/0!	-100%	-100%	#DIV/0!		
Totals	379	27,204	21,422	79%	784	54,096	40,570	75%	264	17,920	12,780	71%	99,220	74,772	75%	7%	8%	1%		

Note: Total of 66 Seats Available on aircraft for summer months
Total of 76 Seats Available on aircraft for winter months
Seats are capped at 68 during some periods in the summer due to weight and balance requirements and other times of the year seats may be capped due to environmental conditions



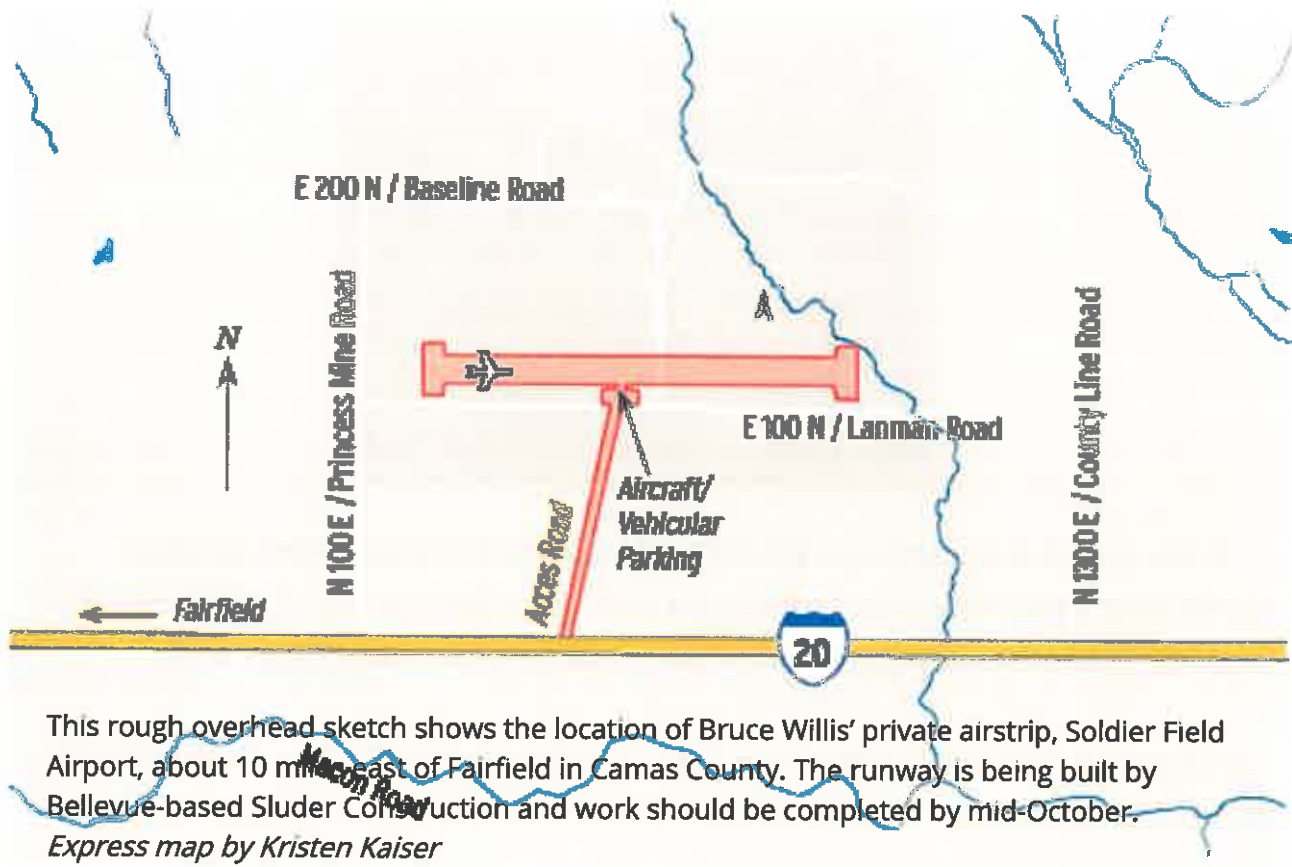
http://www.mtexpress.com/news/blaine_county/new-zoning-rules-allow-willis-airport/article_d9d1ab0c-c715-11e6-869a-a36f6fc43edd.html

TOP STORY

New zoning rules allow Willis airport

Camas County addresses zoning violations by private airports

Ryan Thorne Dec 21, 2016



The Camas County commissioners approved a new county ordinance Monday that will allow construction work on a private airport owned by actor Bruce Willis to continue.

During deliberation Monday afternoon, Commissioners Barb Cutler, Kenneth Backstrom and Ron Chapman voted to allow private airports as a primary use in AG-80, agriculture-zoned county lands, a move they said would bring nine existing private airstrips on that land into compliance.

Planning and Zoning Administrator Dwight Butlin said in an interview that Soldier Field Airport, a private airport being built by Willis, is on AG-80 zoned land.



Willis caused a stir among Camas Prairie residents in September as locals questioned his intentions in building an 8,500-foot dirt runway—1,000 feet longer than the paved runway at Friedman Memorial Airport—east of Fairfield.

The project was halted altogether Sept. 21 when Ketchum attorney Ben Worst notified Butlin that the airport site is on land zoned for agricultural use and that the airstrip would harm adjacent neighbors, agriculture and wildlife habitat.

Butlin then issued a stop-work notice at the airstrip site Sept. 21, writing that “airports are not listed in the zoning ordinance as approved use in the Agricultural District.”

Under the previous Camas County zoning ordinance, only feedlots, employee housing, stockyards, nurseries and roadside stands can be built on land zoned for agricultural use.

In mid-September, Butlin said in an interview that Camas County “does not regulate private airstrips under the current zoning ordinance.”

On Monday, the commissioners amended language in the new zoning ordinance that would allow commercial airports only on land zoned Industrial.

They also added language requiring individuals to obtain a conditional-use permit if they want to build a private airport in that zone, as well as in the Agriculture Transition and Agriculture-40 zones.

Commissioner Backstrom said the conditional-use permit can only be obtained through a public process and that the change allows the county to assess each project as it is proposed.

The commissioners separately defined private and public airports in the new zoning ordinance.

The new language defines a private airport as “any privately owned area or other facility used for the landing and taking off of aircraft, including all accessory taxiways, aircraft storage and tiedown areas, hangers and other necessary buildings not normally open to the public.”

Camas County resident Jeff Kreyssig said after the meeting that he felt that definition wasn’t specific enough.

“They had the opportunity to define a private airport by its usage, and I think they should have done that because the private-public thing is vague,” he said. “I think the intent of having a conditional-use permit on agricultural land is so that that the private airport services the property owner, and this [language] leaves us open for any kind of venture, as long as it’s not commercial.”

During a public comment hearing Nov. 28, several local residents questioned Willis’ intentions with Soldier Field Airport.

Twin Falls attorney Gary Slette, who represents Willis, said he supported airports being allowed in the Agriculture District, but offered no indication of what Willis plans to do with the site.

Willis' property manager, Mike Grbic, declined to comment on the matter when reached by phone Tuesday.

Camas County resident and author Judith Freeman questioned Willis' motives in a letter addressed to the actor, which was published in the Nov. 4 edition of the Idaho Mountain Express.

"A long dirt airstrip is just the beginning," Freeman wrote. "Willis is going to finally put the airport on the land where he tried to get it located years ago when he wanted to donate the same 2,000 acres to relocate Friedman [Memorial Airport]."

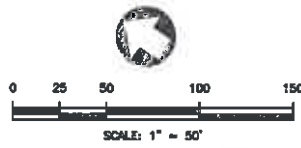
That offer in 2004 was opposed by Camas County residents and by the county business and resort community, who said it's too far from the Wood River Valley.

"They had the opportunity to define a private airport by its usage, and I think they should have done that because the private-public thing is vague."

Jeff Kreyssig

Camas County resident

Ryan Thorne



ATTACHMENT 7
DRAFT

REVISIONS	NO.	DATE	BY	CHKD.	APP'D.

T-O ENGINEERS
 CONSULTING ENGINEERS, SURVEYORS & PLANNERS
 3071 S. TITABAWA PLACE
 SEASIDE, IDAHO 83402-6703
 PHONE: (208) 824-2288 FAX: (208) 824-2288
 OFFICE: ALBANY, IDAHO; HARTS, IDAHO; SEASIDE, WA

FRIEDMAN MEMORIAL AIRPORT
PARKING LOT CONFIGURATION
 CONCEPT



Work Order 16-03 - Exhibit C

Friedman Memorial Airport (SUN)

Hailey, Idaho

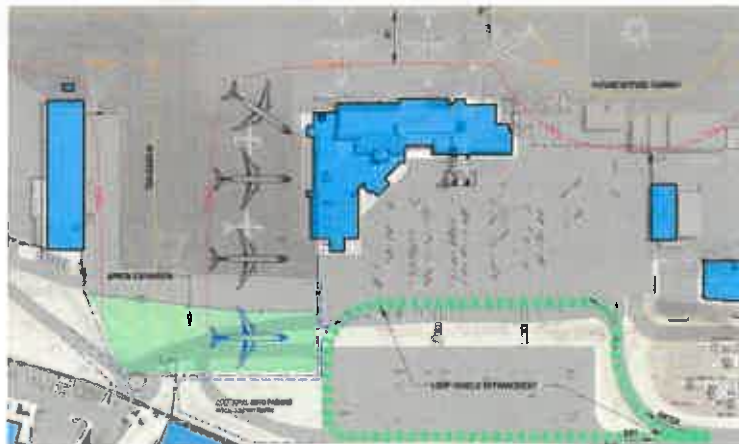
Parking Lot Reconfiguration (Design Only)

Introduction

This Amendment (#1) is attached to and incorporated into Work Order 16-03 for services related to the Terminal Aircraft Parking Improvements (Design Only) project at Friedman Memorial Airport (SUN). The purpose of this additional work is to design the reconfiguration of vehicular access to and from the airport terminal and various other improvements to the parking and public access to the terminal.

This amendment is necessary to design the revisions to the parking areas, the circulation to the parking lots, and the relocation of the terminal parking lot exit lane and booth - which were not included in the original scope of this Work Order. This amendment will design the project to maximize the available parking, minimize the grade for bus traffic to the terminal, increase the circulation and flow of traffic between the upper and lower parking lots, and add an ADA pedestrian ramp from the terminal to a bus loading area in the lower parking lot. It will also maintain an area for snow removal storage, add an exit lane for automated (credit card) traffic to increase the efficiency for traffic departing the airport, add landscaping, and provide for additional meetings and coordination with the FMAA design committee and the City of Hailey to review the above items. Also included is a new exit booth.

The original work order included services only to develop an initial concept for the parking lot and access. At the time of the work order negotiation, the concept for the parking lot was anticipated to be along the lines of the graphic shown below:





During development of the concept, it evolved from a simple reconfiguration of the exit from the parking lot to a full reconfiguration of the public access to and from the terminal, plus significant changes to the parking lot itself. The graphic below illustrates the current concept, highlighting the additional complexity of the project.



Scope of Work

The amendment adds the following tasks to the Scope of Work for Work Order 16-03:

Task 1 - Administration

- 1.6 Prepare a Scope of Work and fee estimate for additional services and present that information to the FMAA and FAA for approval.

Task 2 – Preliminary (35%) Design

- 2.21 Coordinate with Owner to develop parking lot concepts, including the following items:
- Develop multiple 11"x17" conceptual alternatives that address parking, grades for bus traffic, circulation and flow of traffic between the upper and lower parking lots, and the addition of at least one exit lane for automated (credit card) traffic.
 - Travel to and meet with the Airport and the FMAA to discuss the conceptual alternatives.
 - Modify the conceptual alternatives, reflecting comments from the Airport and the FMAA.
 - Travel to and meet with the Airport and the FMAA to discuss the final conceptual layout and corresponding scope of work.
- 2.22 Prepare a preliminary geometric design of the parking lot reconfiguration, including recirculation flow routes. This layout shall be prepared to meet the requirements of the City of Hailey standards, and it will minimize the grades of the access routes to the extent possible.
- 2.23 Based on the layout developed in Task 2.22, develop a preliminary grading design for the access routes and necessary parking lot expansion, in accordance with City of Hailey standards.



- Grading design shall take into account revised snow removal and storage requirements as much as practical with the remaining available space.
- 2.24 Design retaining wall(s) along the western edges of the lower parking lot, as required to construct the required fill areas. The maximum height of wall anticipated is approximately four feet (4'), and walls will be designed using modular blocks or similar construction techniques, if feasible. Note: these walls are in addition to the large retaining well necessary for the apron expansion.
- 2.25 Identify utilities that must be relocated or expanded to match the relocation of the entrance and exit gates and booth, and then coordinate with the various public utilities as necessary. It is anticipated that utilities requiring relocation will include underground power, telephone, and possibly water and sewer. Additionally, the new connections to utilities will be required for the ticket booth and other aspects of the planned parking lot improvements. Coordination with individual utilities and City of Hailey is included in Task 5 – Additional Services.
- 2.26 With the assistance of a qualified architectural subconsultant, provide a concept plan for a new exit booth. This concept will include provision of a restroom facility in the booth. The use of a pre-fabricated structure will be explored.
- 2.27 Prepare a preliminary surface and subsurface drainage design for disposal of storm drainage from the project areas and modifications to the existing storm drainage system. It is assumed the existing airport storm drainage system will be utilized to the extent practical, but additional drywell(s) will also be necessary.
- 2.28 Design / verification of a recommended pavement section that is similar to the existing lower parking lot. Prepare a description for inclusion in the Engineer's Design Report.
- 2.29 With the assistance of a qualified subconsultant, design electrical modifications necessary for the existing system to accommodate heat for the new ADA sidewalk from the lower parking lot to the terminal parking lot. The existing electrical panel that provides power for heat on existing stairways does not have capacity to add the new sidewalk area, therefore this task will include design of a new panel and investigation of the need for a new transformer to provide the necessary capacity.
- 2.30 With the assistance of a local subconsultant, provide landscaping design for the areas affected by this project.
- 2.31 With the assistance of a qualified parking consultant, evaluate the overall operation of the parking lot and develop a system to control parking and streamline the customer experience exiting the lot while ensuring revenue and parking control. Identify structures (ticket distributors, gates, payment stations) that are necessary as part of this parking plan.
- 2.32 Develop preliminary specifications for construction of embankments, dry wells, block retaining wall, electrical items, sidewalk construction (including heat), concrete medians, parking lot paving, shoulder surfacing, access control gateway systems, topsoiling, hydroseeding, street directional signing, and landscaping.
- 2.33 Prepare preliminary drawings for the parking lot improvements portion of the project (drawings for other elements of the project are included in the original Work Order), which will be limited to: Parking Plan; Vehicle Road Plan and Profile; Grading and Drainage Sheets; Electrical Plan and Details Sheets; and a Marking Plan. It is estimated a total of 8 sheets will be included with this submittal.



- 2.34 Prepare preliminary opinions of construction cost and construction time required to complete construction of the parking elements of the project.
- 2.35 Develop a preliminary construction phasing approach that maintains access to and from the parking lot and terminal while the new exit lane is constructed.
- 2.36 Meet with Owner in Hailey to discuss preliminary design, including review of preliminary plans. This meeting is anticipated to take place at the airport, with two members of the project team (Principal and Project Manager) in attendance.
- 2.37 Coordinate internally with T-O staff during this phase of the project as necessary.

Task 3 – 65% Design

- 3.12 Finalize grading design for the project area, including both parking and vehicle circulation lanes.
- 3.13 Finalize surface and subsurface drainage design for disposal of storm drainage from the project areas. Prepare a description for inclusion in the Engineer's Design Report.
- 3.14 Develop an erosion and sediment control plan for this portion of the project, to be included in the bidding and construction drawings. This plan shall apply approved Best Management Practices for the State of Idaho.
- 3.15 Develop a pavement marking plan and submit to the City of Hailey for review.
- 3.16 With the assistance of a qualified subconsultant, complete design of electrical for sidewalk heat for the project.
- 3.17 Finalize design of the new ticket booth and associated parking control structures.
- 3.18 Design installation of all parking equipment (ticket distributors, gates, etc.), including provision of power and telecommunications duct and cabling for each location.
- 3.19 Develop of 65% construction specifications. Specifications shall be based on Idaho Standards for Public Works Construction and current City of Hailey requirements.
- 3.20 Prepare a preliminary design and construction plan set to a completion level of approximately 65%. The anticipated number of sheets in this submittal is 15 sheets. Submit two sets to Owner for review and comment. Meet with Owner in Hailey to review the plans and obtain additional direction for completion of the design and construction plans. This meeting will be held in Hailey with three members of the project team (Principal, Project Manager and Specifier) in attendance.
- 3.21 Revise preliminary cost estimates, based on 65% design.
- 3.22 Coordinate internally with T-O staff during this phase of the project to discuss key aspects of the design.

Task 4 – Final Design

- 4.12 Revise design to reflect comments from Owner at the 65% design review phase.
- 4.13 Prepare 95% design and construction plans. Total number of sheets is anticipated to be 15.
- 4.14 Prepare 95% construction specifications.
- 4.15 Prepare a final engineer's opinion of probable construct cost, based upon the final design.



- 4.16 Include sections for the additional parking lot, circulation traffic lanes, exit lanes, and other related items in the Engineer's Design Report.
- 4.17 Revise drawings and specifications based on final review comments and prepare 100% (bid set) documents.
- 4.18 Coordinate internally with T-O staff during this phase of the project to discuss key aspects of the design.

Task 5 – Additional Services

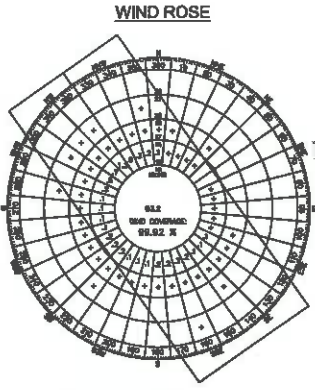
- 5.11 Utility Coordination: Coordinate with Idaho Power regarding power lines and transformer(s) in the area of the project. Idaho Power will design and complete any required relocations under a separate agreement with the airport. Coordinate with Century Link for the telecommunications lines for the booth. Coordinate with City of Hailey regarding sewer and water connections for the ticket booth.
- 5.12 Coordinate with electrical subconsultant to assist with design of sidewalk heating and any revisions to the area lighting.
- 5.13 Coordination with an architectural subconsultant for the design of a new manned toll booth.
- 5.14 Coordinate with landscaping subconsultant for landscaping design.
- 5.15 Coordinate with parking consultant.

Revised Project Schedule

The following revised dates summarize the target completion of significant project tasks.

ACTIVITY	COMPLETION
Initiate Design	September 2016
Preliminary Design Complete	January 10, 2017
65% Design Complete	January 31, 2017
95% Design Complete	February 15, 2017
Final Design Complete/Advertise for Bids	March 10, 2017
Start Construction (Parking Lot)	April 15, 2017
Start Construction (Apron)	May 15, 2017
Closeout	October 2017

Note: Construction dates are dependent on availability of grant funds and other factors outside of Consultant's control.



16 KNOT CROSSWIND
SOURCE: NATIONAL CLIMATIC DATA CENTER
FRIEDMAN MEMORIAL AIRPORT ON-SITE AWOS
OBSERVATION PERIOD: 2000 TO 2009
OBSERVATIONS: 100%

MAGNETIC DECLINATION 12° 53' EAST
RATE OF CHANGE 1° 7' WEST/YEAR
AS OF 06/29/2016
SOURCE: NOAA ONLINE CALCULATOR



EXISTING	ULTIMATE	DESCRIPTION
[Symbol]	[Symbol]	AIRPORT PAVEMENT
[Symbol]	[Symbol]	AIRPORT TERMINAL PARKING
[Symbol]	[Symbol]	AIRPORT PROPERTY LINE
[Symbol]	[Symbol]	ROADWAY
[Symbol]	[Symbol]	7' SECURITY FENCE
[Symbol]	[Symbol]	AIRPORT REFERENCE POINT
[Symbol]	[Symbol]	BUILDING
[Symbol]	[Symbol]	BUILDING TO BE REMOVED
[Symbol]	[Symbol]	FUTURE AIR TRAFFIC CONTROL TOWER ALTERNATIVE LOCATIONS
[Symbol]	[Symbol]	BUILDING RESTRICTION LINE (BRL)
[Symbol]	[Symbol]	RUNWAY SAFETY AREA (RSA)
[Symbol]	[Symbol]	RUNWAY OBJECT FREE AREA (OFA)
[Symbol]	[Symbol]	RUNWAY PROTECTION ZONE (RPZ)
[Symbol]	[Symbol]	RUNWAY OBJECT FREE ZONE (OFZ)
[Symbol]	[Symbol]	THRESHOLD LIGHTING SURFACE (TSS)
[Symbol]	[Symbol]	CIR PART 77 APPROACH SURFACE
[Symbol]	[Symbol]	TAXIWAY SAFETY AREA (TSA)
[Symbol]	[Symbol]	TAXIWAY OBJECT FREE AREA (TOFA)
[Symbol]	[Symbol]	NAVIGATIONAL AID ILLUMINATION
[Symbol]	[Symbol]	RUNWAY THRESHOLD LIGHTS
[Symbol]	[Symbol]	AUTOMATED WEATHER STATION
[Symbol]	[Symbol]	TOPOGRAPHIC CONTOURS

CURRENT	FUTURE	DESCRIPTION
1		FBO OFFICE
2		FBO HANGAR
3		AIR CARGO AIRCRAFT PARKING
4		FUEL FACILITY/FUEL TRUCK PARKING
5		HANGAR
6		FBO MAINTENANCE HANGAR
7		TERMINAL BUILDING EXPANSION
8		AIRPORT RESCUE & FIRE FIGHTING/SNOW REMOVAL
9		AIRPORT MANAGERS OFFICE
10		EXISTING T-HANGARS AND HANGAR MALTHUNT
11		FOREST SERVICE FACILITY & HELIPAD
12		PILOTING AUTOMOBILE PARKING
13		BASED AIRCRAFT TIEDOWN RAMP
14		TRANSIENT AIRCRAFT TIEDOWN RAMP
15		FBO AUTOMOBILE PARKING
16		SNOW REMOVAL/MAINTENANCE EQUIPMENT BUILDING
17		STORAGE BUILDING
18		AIR TRAFFIC CONTROL TOWER
19		TERMINAL RAMP
20		MANUAL ACCESS GATE
21		STORMWATER RETENTION
22		PARKING ATTENDANT BOOTH
23		LARGE AIRCRAFT PARKING
24		AUTOMATIC VEHICLE ACCESS GATE
25		DESIGN PAWASH BAY
26		TERMINAL RETAIL CAR AUTOMOBILE PARKING
27		TERMINAL AUTOMOBILE PARKING
28		RENTAL CAR AUTOMOBILE PARKING
29		BEACON
30		ELECTRICAL VAULT BUILDING
31		CLOSED AREA - EMERGENCY USE ONLY
32		STOP LIGHT LOCATIONS
33		LIFT STATION
34		AUTOMATED WEATHER STATION - JAVOS 88-PT
35		SNOW STORAGE
36		WINDCONE

MONUMENT	LATITUDE	LONGITUDE	NAVD 88 ELEV	TYPE
SUN B	43° 30' 48.25" N	114° 19' 12.43" W	5318.30'	PAC
SUN C	43° 30' 17.28" N	114° 17' 48.50" W	5298.07'	SAC
SUN D	43° 22' 49.78" N	114° 17' 18.53" W	5371.27'	SAC

DATA PROVIDED BY NGS/NOAA

ITEM	EXISTING	ULTIMATE
AIRPORT REFERENCE CODE	C-1	SAME
MEAN MAXIMUM TEMPERATURE	57° F	SAME
AIRPORT ELEVATION	5320'	SAME
AIRPORT NAVIGATIONAL AIDS	PAPL BEACON	SAME
AIP COORDINATES	N043° 30' 14" W W114° 17' 49"	SAME
MISCELLANEOUS FACILITIES	AIRDS ROMBARDINI G400 GULFSTREAM G-IV	SAME
CRITICAL AIRCRAFT	AIRDS	SAME
AIRPORT MAGNETIC VARIATION	12° 51' E CHANGING BY 7" W PER YEAR	SAME
NPAS SERVICE LEVEL	PRIMARY	SAME
STATE EQUIVALENT SERVICE ROUTE	COMMERCIAL SERVICE	SAME

FULL COMPLIANCE WITH CAT STANDARDS CANNOT BE ACHIEVED AT THIS SITE WITHOUT SIGNIFICANT EXPANSION OF THE AIRFIELD LAND AREA. USE OF MOBS APPROVED BY FAA.

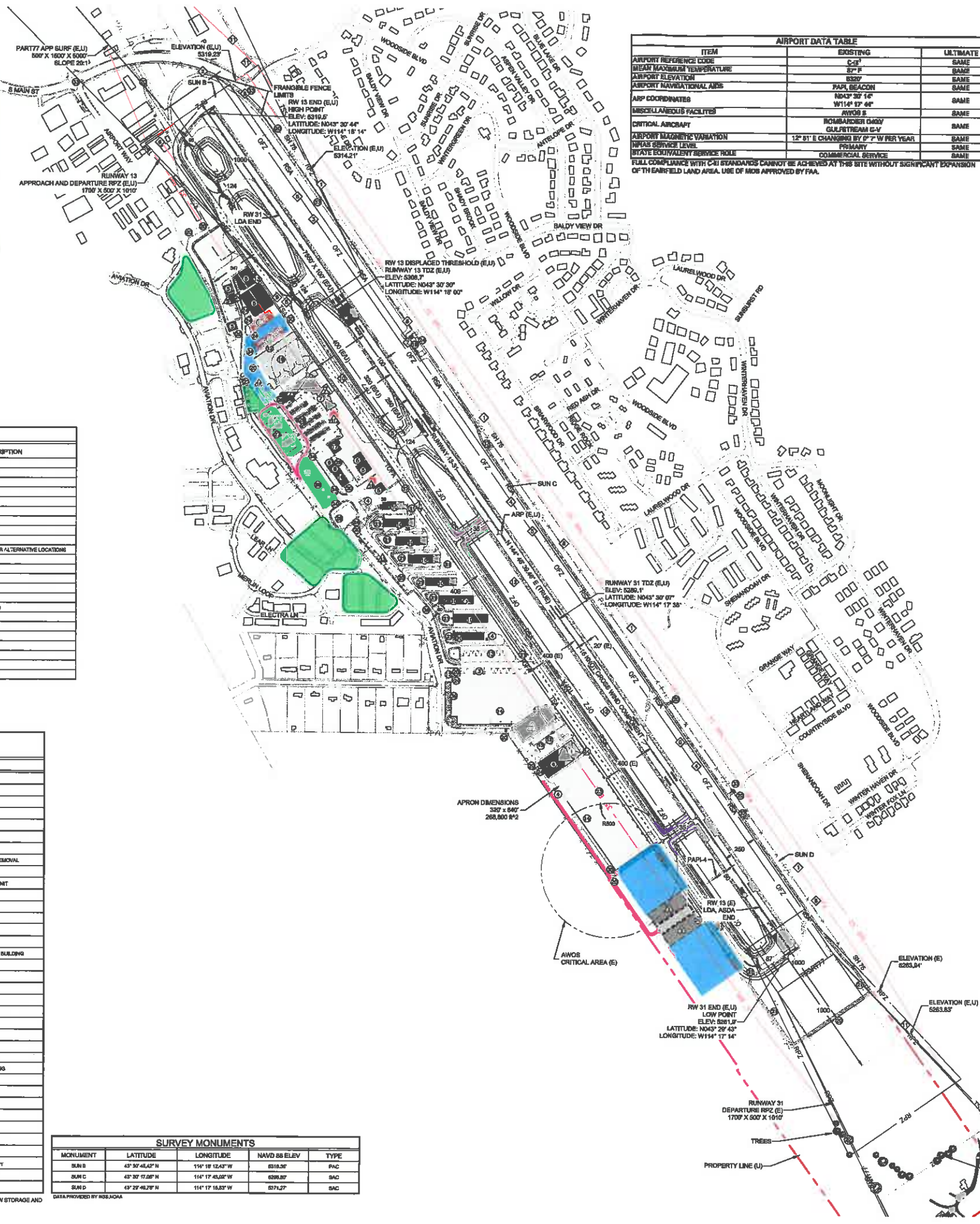
ITEM	EXISTING	ULTIMATE
RUNWAY IDENTIFICATION	13	31
RUNWAY DESIGN CODE	C-1	SAME
RUNWAY REFERENCE CODE	B-1 (SMALL)	SAME
PAVEMENT STRENGTH & MATERIAL TYPE	P-401 (ASPHALT CONCRETE)	SAME
WHEEL LOAD STRENGTH	SW - 65,000 LBS DW - 85,000 LBS DT - 180,000 LBS	SAME
PCN	20/FAYDT	SAME
SURFACE TREATMENT	GROOVED	SAME
RUNWAY GRADIENT	0.74%	SAME
WIND COVERAGE	60.0% (SEE WIND ROSE)	SAME
RUNWAY DIMENSIONS (LENGTH X WIDTH)	2500' X 100'	SAME
DISPLACED THRESHOLD ELEVATION	5308.7'	N/A
RUNWAY SAFETY AREA DIMENSIONS	610' X 1000'	SAME
RUNWAY END COORDINATES	N043° 30' 44" W W114° 18' 14"	N043° 28' 42" W W114° 17' 14"
DISPLACED THRESHOLD COORDINATES	N043° 30' 50" W W114° 18' 00"	N/A
RUNWAY LIGHTING TYPE	HRSL	SAME
RUNWAY PROTECTION ZONE DIMENSIONS	LENGTH: 1700' INNER WIDTH: 800' OUTER WIDTH: 1010'	LENGTH: 1700' INNER WIDTH: 800' OUTER WIDTH: 1010'
RUNWAY MARKING TYPE	NON-PRECISION	PRECISION
14 CFR PART 77 APPROACH CATEGORY	VISUAL	NON-PRECISION
APPROACH TYPE	VISUAL	NON-PRECISION
VISIBILITY MINIMUMS	VISUAL	NOT LOWER THAN ONE MILE
TYPE OF AERONAUTICAL SURVEY REQUIRED FOR APPROACH	NOT VERTICALLY GUIDED	NOT VERTICALLY GUIDED
RUNWAY DEPARTURE SURFACE	40:1	N/A
RUNWAY OBJECT FREE AREA (OFA) WIDTH	800'	SAME
OBSTACLE FREE ZONE	400'	SAME
THRESHOLD SETTING SURFACE	20:1	20:1 (TYPE B)
VISUAL AND INSTRUMENT NAVIGABLE	N/A	20:1 (TYPE B)
TOUCHDOWN ZONE ELEVATION	5308.7'	5298.1'
TAXIWAY	WIDTH: 60' SAFETY AREA DIMENSIONS: 150' OBJECT FREE AREA: 150' LIGHTING: METL	WIDTH: 60' SAFETY AREA DIMENSIONS: 150' OBJECT FREE AREA: 150' LIGHTING: METL
TAXIWAY/TAXIWAY SEPARATION	SOUTH	NORTH
VERTICAL DATUM	NAVD 88	NAVD 88

1. DISPLACED THRESHOLD PROVIDES A 20:1 CLEAR APPROACH SLOPE.
2. TREE PENETRATIONS SOUTH OF AIRPORT HAVE BEEN MITIGATED BY INSTALLATION OF SIX (6) OBSTRUCTION LIGHTS (OCTOBER 2009) AS AGREED TO BY FAA. REFERENCE AERONAUTICAL STUDY NUMBER 2008-4984-94949A.
3. WITH APPROVED MOBS.
4. PER THE APPROACH/DEPARTURE STANDARDS TABLE (TABLE 3-2) IN AC 150/5300-2A
5. MEETS LINE OF SIGHT REQUIREMENTS.
6. STANDARD RSA LENGTH (1000') BEFORE RUNWAY THRESHOLD IS ACHIEVED VIA
7. PER APPROVED MOBS
8. PER APPROVED MOBS
9. AIRCRAFT SPECIFIC

MOBS NUMBER	MOBS DESCRIPTION	FAA STANDARD
MOBS 1	RUNWAY TO PARALLEL TAXIWAY SEPARATION - 200'	400'
MOBS 2	PARALLEL TAXIWAY BRAVO (B) OBJECT FREE AREA (TOFA) 180'	180'
MOBS 3	RUNWAY OBJECT FREE AREA (OFA) - VARIES	800' (100' FROM RWY CL)
MOBS 4	RUNWAY SAFETY AREA (RSA) GRADING - VARIES 0% - 1%	1.5% - 2% TRANSVERSE GRADE
MOBS 5	RUNWAY CENTERLINE TO AIRCRAFT PARKING AREA - 400'	500'
MOBS 6	PARALLEL TAXIWAY WIDTH - 60' PLUS FARED BROOKINGS	70' (1100' W/ 400')

GENERAL NOTES:
1. THERE ARE OFF-AIRPORT LAND USES THAT THE AIRPORT HAS NO CONTROL OVER WITHIN THE OFA. THESE ARE BEYOND THE PERIMETER FENCE AND STATE HIGHWAY 76. THE PERIMETER FENCE AND STATE HIGHWAY 76 SERVE AS THE CONTROLLING OBJECTS AND ARE ADDRESSED IN THE DEVIATIONS FROM FAA STANDARDS TABLE AND MOBS 5.
2. IN 2013, SIX (6) MODIFICATIONS TO FAA DESIGN STANDARDS (MOBS) WERE SUBMITTED AND APPROVED BY REGION AND HQ. THE MOBS WERE APPROVED TO ADDRESS EXISTING AND NON STANDARD CONDITIONS AS PART OF AN OVERALL RSA IMPROVEMENTS PROJECT TO MEET CONGRESSIONAL RSA MANDATE BY THE END OF 2015.

ITEM	EXISTING	ULTIMATE
TAKE OFF RUN AVAILABLE (TORA)	7180'	7860'
ACCELERATE STOP DISTANCE AVAILABLE (ASDA)	7180'	7860'
LANDING DISTANCE AVAILABLE (LDA)	5480'	6160'



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FMA ALP UPDATE 2016
AIRPORT LAYOUT PLAN

DATE: AUGUST 2016
PROJECT: 140024
SHEET 02 OF 09

